

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 6:00 p.m. – November 24, 2014
West Orange High School
51 Conforti Avenue

Agenda

- I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**
- II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**
 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on June 10 and November 17, 2014.
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.
- III. ESIP (Energy Savings Improvement Program) Update**
- IV. EXECUTIVE SESSION**

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it
RESOLVED: The Board of Education adjourns to closed session to discuss personnel, legal and negotiation matters. Be it further
RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.
- V. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF NOVEMBER 10 and 17, 2014 (Att. #1)**
- VI. SUPERINTENDENT/ BOARD REPORTS**
 - A. St. Cloud Elementary Presentation
 - B. Language Arts Presentation
 - C. State Consolidated Monitoring Report with CAP
 - D. AFJROTC
 - E. ASAP Update
 - F. HIB
 - G. Athletic/Extra Curricular Update
- VII. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

VIII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Jay Gitter	Liberty	Music	Retirement (29 years)	7/1/15
Caitlin Neffke	WOHS	English Leave Replacement	Resignation	11/26/14
Ann Stanley-Ayre	.5 Roosevelt .5 Pleasantdale	Music	Retirement (16 years)	1/1/15

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Melanie Troise	Redwood	Instructional Assistant	Resignation	12/23/14

2. Terminations

- a. Superintendent recommends approval to the Board of Education for the following non-certificated staff termination(s):

Name	Location	Position	Effective Date
Denea Gresham OOD	WOHS	Marching Band Color Guard Instructor	11/5/14
Sharon Baldwin	Pleasantdale	Instructional Assistant	12/12/14

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Tonia Andrews	WOHS	Art Extended Assignment Substitute	LaPenta	N/A	N/A	\$180 per diem	1/5/15 - 4/30/15
Ralph Goodwin	Admin. Building	Interim Assistant School Business	New	N/A	N/A	\$600 per diem (2 days per	12/1/14 - 1/30/15

		Administrator				week)*	
Stephen Olshalsky	WOHS	Social Studies Supervisor K-12	Perry	MA	1	\$90,814.56 Base Salary \$7,826.36 Longevity \$98,640.92 (to be prorated)	1/5/15 - 6/30/15

*or as assigned by the Superintendent

- b. Superintendent recommends approval to the Board of Education for the following negotiated athletic assignment(s):

Name	Location	Position	Stipend	Effective Dates
Thomas Lewis OOD	WOHS	Assistant Coach Spring Track	\$8,481	2014-2015

- c. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment:

Name	Location	Position	Stipend	Effective Dates
Ann Stanley-Ayre Roosevelt / Pleasantdale	Roosevelt	Chamber Chorus (Select Chorus)	\$1,435 (to be prorated)	9/1/14 - 12/31/14
Sandra Van Dyke OOD	Liberty	Dramatics (Director)	\$2,757	2014-2015
Sandra Van Dyke OOD	Roosevelt	Dramatics (Director)	\$2,757	2014-2015

- d. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Rate of Pay	Effective Dates
Kathleen Rothenbucher	District	ABA Parent Training (not to exceed 3 hours)	\$73 per hour	2014-2015

- e. Superintendent recommends approval to the Board of Education for the following other co-curricular assignment(s):

Name	Location	Position	Rate of Pay	Effective Dates
Gyasi Blanton Substitute	District	Piano Accompanist Concert Rehearsal	\$50 per hour (not to exceed 3 hours per rehearsal)	2014-2015
Gyasi Blanton Substitute	District	Piano Accompanist Winter/Spring Concerts	\$100 per performance	2014-2015
Matthew King OOD	District	Piano Accompanist Concert Rehearsal	\$50 per hour (not to exceed 3 hours per rehearsal)	2014-2015
Matthew King OOD	District	Piano Accompanist Winter/Spring Concerts	\$100 per performance	2014-2015

Francine Sprintzen OOD	District	Piano Accompanist Concert Rehearsal	\$50 per hour (not to exceed 3 hours per rehearsal)	2014-2015
Francine Sprintzen OOD	District	Piano Accompanist Winter/Spring Concerts	\$100 per performance	2014-2015

- f. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2014-2015 :

Name	Certification Code	Teacher	Instructional Assistant	Administrative Assistant	Lunch Aide	Nurse	Custodian
Sharon Avella	Substitute	X	X				
Rina Benevento	N/A				X		
Pamela Bloom	Standard	X	X				
Na'Imah Boone	Substitute	X	X	X			
Benjamin Haberman	Substitute	X	X				
Terasha Hughes	CE	X	X	X			
Sylvia Koroneos	Standard	X	X				
Jessyka Venchkoski	Substitute	X	X	X			

- g. Superintendent recommends approval to the Board of Education for the following home instructor appointment(s) at \$73.00 per hour for 2014-2015:

Name	Certification	Certification	Certification	Effective Dates
Betsy Allemand	Elementary K-5	Teacher of Students with Disabilities		10/24/14 - 6/30/15

- h. Superintendent recommends approval to the Board of Education for the following expense payment(s):

Name	Position	Expense	Amount	Effective Dates
Stephen Christiano	School Board Attorney	Office	\$1,500	1/1/14 - 1/31/15

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Jacquelyne Devore (Family)	WOHS Social Studies	3/16/15 - 5/15/15	5/18/15 - 6/30/15	N/A	9/1/15

Amy Drost (Medical)	Mt. Pleasant School Psychologist	11/17/14 - 12/12/14	N/A	N/A	12/15/14
Krystina Villani (Family)	St. Cloud Grade 5	1/30/15 - 2/27/15	3/2/15 - 10/30/15	11/2/15 - 8/31/16	9/1/16 (amended)

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Noah Formey (Medical)	Maintenance Buildings & Grounds	11/10/14 - 12/2/14	12/3/14 - 12/5/14	N/A	12/8/14

5. Superintendent recommends approval to the Board of Education for the following job description(s) (Att. #2):

Job Description	New	Revised
Dean of Students		X
Director of Visual and Performing Arts K-12		X
In School Suspension/Conflict Resolution Teacher	X	
Supervisor of Health and Physical Education K-12		X
Supervisor of Technology and Engineering / Dean 9-12	X	

B. CURRICULUM AND INSTRUCTION

Recommend approval of delayed opening schedule for the purpose of administering PARCC at WOHS on the following dates:

Wednesday, March 4, 2015
 Thursday, March 5, 2015
 Tuesday, March 10, 2015
 Wednesday, March 11, 2015
 Thursday, March 12, 2015
 Friday, March 13, 2015
 Monday, April 20, 2015
 Tuesday, April 21, 2015
 Wednesday, April 22, 2015
 Thursday, April 23, 2015

C. FINANCE

1. Recommend approval of the 11/24/14 Bills List: (Att. #3)

Payroll/Benefits	\$ 8,639,096.26
Transportation	\$ 352,071.46
Tuition (Spec. Ed./Charter)	\$ 230,720.89
Instruction	\$ 380,156.66
Facilities	\$ 202,282.60
Capital Outlay	\$ 43,468.96
Grants	\$ 269,201.11
Food Service	\$ 366,330.37
Textbooks/Supplies/Athletics/Misc.	\$ 156,372.11
	<u>\$10,639,700.42</u>

2. Recommend retroactive approval of June 2014 transfers within the 2013-2014 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

From Account	Description	Amount	To Account	Description	Amount
11-140-100-101	Sal. HS Teach.	\$15,000	11-190-100-106	Sal. Oth. Instr.	\$15,000

3. Recommend approval of September 2014 transfers within the 2014-2015 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

From Account	Description	Amount	To Account	Description	Amount
11-190-100-320	Prof. Dev	\$40,000	11-000-223-584	Travel	\$40,000
11-000-100-566	Tuit. Pvt. Sch. Handi.	\$55,923	10-000-100-560	Charter Sch.	\$55,923
11-000-262-300	Prof/Tech Svcs	\$24,451	12-000-400-450	Constr. Svcs.	\$24,451

4. Recommend approval for Dysphagia Therapy for Student #2806109, to be provided by Barnabas Health Comprehensive Outpatient Rehabilitation Center, West Orange, NJ, at the rate of \$111.33 per 45 minute session, 3 times per week for a period of 6 - 12 weeks, not to exceed \$4,007.88.
5. Recommend approval for CPNJ of North Jersey ICAN Program to provide Physical Therapy for Student #2907054, two 45-minute sessions per week @ \$90 per session, not to exceed \$7,000.
6. Recommend approval for Essex Regional Educational Services Commission to provide Bilingual Evaluations and/or Independent Evaluations on an as needed basis for the 2014-2015 School Year at the following rates:

Social Assessment, Educational Evaluation, Psychological Evaluation, and Speech Evaluation, at \$312.12 per eval.
 Bilingual Evaluation at the rate of \$416.16 per eval.
 Additional projective tests at the rate of \$322.52 per Psychological Eval with the consent of the Director of Special Services

7. Recommend approval of providers for home instruction for the 2014-2015 school year to provide services to West Orange School district students as follows:

Name of Facility	Rate	Not to exceed
Silvergate	\$50/hr.	*\$8,000
American Tutor, Inc.	\$58/hr.	\$3,000
Brookfield Schools	\$73/hr.	*\$21,700

* Previously approved for \$3,000.

8. Recommend approval for the following out of district placements for the 2014-2015 School Year:

Student #	Classification	Old Placement	New Placement	Tuition	Budgeted/ Unbudgeted
1011003	Other Health Impaired	West Orange High School	Sage Day School Rochelle Park, NJ start date 11/10/14	\$38,403.75 \$288.75 per diem	Unbudgeted
1403019	Emotionally Disturbed	Newmark School Scotch Plains, NJ, Moved into our District 10/30/14	Newmark School Scotch Plains, NJ start date 10/30/14	\$38,741.86 \$272.83 per diem	Unbudgeted
1011035	Multiple Disabilities	West Orange High School	Lamberts Mill Academy Westfield, NJ start date 11/17/14	\$37,292.98 \$278.31 per diem	Budgeted
01101074	General Ed	West Orange High School	Franklin High School, Somerset, NJ start date 9/3/14	\$13,300 \$1,330 per month	Unbudgeted
256011	General Ed	Liberty Middle School	Morris Knolls High School, Rockaway, NJ start date 9/3/14	\$18,668	Unbudgeted

9. Recommend approval/acceptance of Applications for School Business requests:

Name	Conference	Dates	Amount	Funded
Rebecca Beutel	An Introduction to Teasing & Bullying for School Safety Team New Brunswick, NJ	2/12/15	\$0	
Aldo Casale	Counselor Day at Rutgers	12/4/14	\$0	

	Piscataway, NJ			
Aldo Casale	HESAA Financial Aid Training South Orange, NJ	12/5/14	\$0	
Debby Cohen	The 13th Annual Council of Holocaust Educators Conference Lincroft, NJ	12/5/14	\$45	Local Funds
Alyssa Cowan	Rutgers Center for Literacy Development Full Day 2014-2015 Piscataway, NJ	12/12/14	\$150	Local Funds
Anna D'Elia	Rutgers Counselor Day New Brunswick, NJ	12/4/14	\$0	
William Dowd	The 13th Annual Council of Holocaust Educators Conference Lincroft, NJ	12/5/14	\$45	Local Funds
Kristen Dunleavy	An Introduction to Teasing & Bullying for School Safety Team New Brunswick, NJ	2/12/15	\$0	
Christopher Evans	The Diversity Intelligence Advantage Chicago, IL	2/22/15-2/25/15	\$2,144	Local Funds
Danielle Fritts	An Introduction to Teasing & Bullying for School Safety Team New Brunswick, NJ	2/12/15	\$0	
Katie Gasparri	Behavior Guiding Practical Solutions Parsippany, NJ	12/3/14	\$0	
Terry Granato	Notice of Intent to Operate a Title I Schoolwide Program Mercerville, NJ	12/17/14	\$0	
Terry Granato	Comprehension, Collaboration, and Inquiry New Orleans. LA	1/16/15-1/20/15	\$2,494.00	Title I Funds
Jodie Goldstein	Transition from School to Adult Life for Students with Disabilities East Orange, NJ	12/4/14	\$0	
Jodie Goldstein	Planning for a Student's Transition to Adult Life Morris Plains, NJ	1/15/15	\$0	
Bridget Haine	2015 NJAHPERD National Convention Long Branch, NJ	2/23/15-2/24/15	\$131.62	Local Funds
Carla Helb	Abuse and Neglect in the Addicted Family Union, NJ	11/14/14	\$0	

Carla Helb	Daytop Village Mendham, NJ	12/9/14	\$0	
Carmine Iacullo	Schoolwires Site Launch State College, PA	12/16/14-12/18/14	\$429.00	Local Funds
Nicole Krulik	Lively Experiments 49th Annual Conference Providence, RI	3/26/15, 3/27/15	\$0	
Jaime Neyburger	The 13th Annual Council of Holocaust Educators Conference Lincroft, NJ	12/5/14	\$45	Local Funds
Pam Nicholais	School Transportation Supervisors Piscataway, NJ	12/5/14	\$10.23	Local Funds
Will O'Toole	Student Learning & PARCC Madison, NJ	11/21/14	\$0	
Gina Paradiso	Rutgers Center for Literacy Development Full Day 2014-2015 Piscataway, NJ	12/12/14	\$150.00	Local Funds
Lisa Rimassa	Helping Struggling Readers Succeed by Developing Ownership Piscataway, NJ	12/12/14	\$150.00	Local Funds
Toni Rodriguez	An Introduction to Teasing & Bullying for School Safety Team New Brunswick, NJ	2/12/15	\$0	
Rita Rud	The 13th Annual Council of Holocaust Educators Conference Lincroft, NJ	12/5/14	\$45	Local Funds
Fil Santiago	Schoolwires Site Launch State College, PA	12/16/14-12/18/14	\$581.00	Local Funds
Leila Smith	Bullying/Harassment and Students with Disabilities New Providence, NJ	1/30/14	\$150.00	Local Funds
Marge Theobald	2015 NJAHPERD Annual Convention Long Branch, NJ	2/23/15	\$91.62	Local Funds
Tynia Thomassie	Schoolwires Site Launch State College, PA	12/16/14-12/18/14	\$429.00	Local Funds
Janet Wiggins	Rutgers Center for Literacy Development Full Day 2014-2015 Piscataway, NJ	12/12/14	\$150	Local Funds

10. Recommend approval of Settlement Agreement between the Parents of Student #1010088 and the West Orange Board of Education in an amount of \$6,000, under Section 20.

11. Recommend authorization to settle three (3) Worker's Compensation claims in the case of former employee #5697, in an amount of \$25,000 each, for a total of \$75,000, under Section 20.
12. Recommend approval of the following motion to authorize acquisition and financing of school buses/vans:

The West Orange Board of Education hereby authorizes the acquisition of 6 school buses/vans for a price not to exceed \$500,000 through the Hunterdon County Educational Services Commission (HCESC) Cooperative Purchasing program, subject to availability of funds.

FURTHERMORE the Board authorizes the funding through one or more lease purchase financings in a total principal amount not to exceed \$500,000 for a term not to exceed 5 years at a rate of interest per annum approved by the Business Administrator/Board Secretary that produces a total interest cost not to exceed the bid threshold. The Business Administrator/Board Secretary, Board President and/or Superintendent are authorized to execute the Lease and related documents on behalf of the Board in a form approved by counsel to the Board. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the cost of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law. The Business Administrator/Board Secretary is authorized to act on behalf of the Board to covenant that the Board will take all actions necessary to preserve the tax exempt status of the Lease and to designate the Lease as a qualified tax exempt obligation for the purpose of Section 265(b)(3) of the Internal Revenue code of 1986, as amended.

13. Recommend approval of joint transportation agreement payable with Central Regional School District, Bayville, NJ, effective 9/1/14-6/30/15 in the amount of \$5,826.60, for one (1) student attending Ocean Academy.
14. Recommend approval of Vehicle Loan/Rental/Lease Agreement between Hunterdon County Educational Services Commission (HCESC) and the West Orange Board of Education, for the period 9/3/14-6/30/15, at a cost of \$0.00 per day courtesy charge while the West Orange Board of Education buses/vans are being maintained, serviced and repaired by HCESC. (Att. #4)
15. Recommend approval of Interlocal Vehicle Sale Agreement between Hunterdon County Educational Services Commission (HCESC) and the West Orange Board of Education for the sale of Bus #10 and #11, for a cost of 10% commission of the overall agreed sales price at the time the sales closes and the sale is funded.

16. Recommend approval of the following resolution Authorizing a Contract for Financial Advisory Services:

WHEREAS, there exists a need for specialized financial advisory services by the Board of Education of the Township of West Orange in the County of Essex, New Jersey (the "Board"), a body corporate of the State of New Jersey, which may include but is not limited to analysis and advice concerning the most effective means to implement the school district's capital program, including a possible energy savings improvement program, assistance with secondary market disclosure obligations, review and compilation of financial and demographic information of the school district, obtaining appropriate credit enhancements for school district obligations, structuring various terms and conditions associated with school district obligations and general advice to the Board about various financial aspect of the financings (the "Board's Capital and Financial Program"); and

WHEREAS, such financial advisory services are advisory in nature, are services for which it is not reasonably possible to draft specifications and therefore are deemed to be extraordinary and unspecifiable, and the firm of Phoenix Advisors, LLC, Bordentown, New Jersey, a registered Municipal Advisor, has the expertise, extensive training, experience and proven reputation and has demonstrated capability and valuable assistance in providing such advice and services; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX, NEW JERSEY AS FOLLOWS:

1. The Firm of Phoenix Advisors, LLC, Bordentown, New Jersey shall be retained to provide specialized financial advisory services necessary in connection with the Board's Capital and Financial Program pursuant to a Contract consistent with their proposal submitted to the Board (the "Contract") and subject to review and modifications approved by the Business Administrator/Board Secretary.
 2. The Contract is being awarded without competitive bidding as an extraordinary unspecifiable service in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(2) because such services are advisory.
 3. A notice in accordance with the Public School Contracts Law of New Jersey shall be published in The Star Ledger.
 4. A copy of this resolution as well as the Agreement shall be placed on file with the Business Administrator/Board Secretary of the School District.
17. Recommend approval of agreement with Phoenix Advisors, LLC, Bordentown, NJ, for financial advisory services, in connection with the Energy Savings Improvement Program (ESIP), in the amount of \$12,500 (funded through ESIP).

18. Recommend approval of State Consolidated Monitoring Report Corrective Action Plan for the remediation of recommendations noted in the Office of Fiscal Accountability and Compliance (OFAC) review of the West Orange Board of Education's titled programs for the Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Education Act (IDEA) programs for the period 7/1/12-4/30/14.
19. Receipt of State Consolidated Monitoring Report, October 2014, issued by the State of New Jersey, Department of Education (Att. #5)
20. Receipt of Board Secretary's Report for the month of September, 2014 (Att. #6)
21. Receipt of Treasurer of School Monies Report for the month of September, 2014 (Att. #7)

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending November 21, 2014.
2. **Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on November 10, 2014, the Superintendent reported HIB Incident Numbers 16 and 17 to the Board; and

Whereas, on November 11, 2014 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Numbers 16 and 17 for the 2014-2015 school year for the reasons conveyed to the Board.”

IX. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

X. MOTION FOR THE NEXT CLOSED BOARD MEETINGS to be held at 6:00 p.m. on December 8, 2014 at the Administration Building, and December 15, 2014 at West Orange High School.

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. ADJOURNMENT

West Orange Public Schools
West Orange, New Jersey

I. Title: Dean of Students (Teacher in Charge of Attendance, Discipline and In-School Suspension)

II. Qualifications:

1. Valid New Jersey teaching certificate
2. Minimum **three** ~~five~~ years teaching experience and ~~a Master's Degree from accredited college or university~~
3. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

III. Organizational Responsibilities:

Reports to: High School Principal and Assistant Principals

IV. Job Goal: To assist the building administration with student discipline and attendance. To assist students in resolving non-academic problems that may interfere with pursuing educational opportunities. To provide help to students so they may achieve the fullest benefits from the school's non-academic programs and services.

V. Performance Responsibilities:

1. Oversees all matters related to student discipline in consultation with the building administrators.
2. Makes recommendations to the administration for appropriate revisions of school policies and rules.
~~Monitors individual students and, when necessary, makes appropriate referrals for testing, guidance or psychological counseling.~~
3. Resolves all discipline problems fairly by adhering to the code of conduct. Maintains records of any disciplinary action taken.
4. **Monitors and works to improve student attendance. Maintains attendance records.**
5. **Assists staff members when interacting with Department of Children and Families, (DCF) community agencies, and the West Orange Police Department (WOPD) when appropriate.**
6. **Cooperates with the WOPD when student matters require police intervention.**
7. Assists in the explanation of school and district programs, policies and procedures to

West Orange Public Schools
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students, staff, parents/**guardians**, and the community.

8. **Facilitates conflict resolution for student/student and staff/student disputes.**
9. **Mediates, along with the WOPD, family disputes that impact the learning environment.**
10. **Assists in supervision during lunch in the cafeteria and other areas as assigned.**
11. Works in consultation with the appropriate support staff and community/government agencies to address student issues ~~relating to~~ **such as attendance**, truancy, substance abuse and other related problems.
12. ~~Assists in developing and administering~~ **Provides input into the development and enforcement of** school security practices.
13. Confers with parents/guardians, teachers, counselors, and support personnel about student discipline and welfare matters.
14. ~~Confers with and~~ Makes appropriate referrals to I&RS, special services and guidance.
15. **Coordinates the following: staff key allocation, distribution, and return; student locker assignments, bus transportation, and fire drill and other safety drills.**
16. Participates in the coordination, implementation, and supervision **for after school, evening, and weekend student** ~~of co-curricular~~ activities.
17. Performs other related duties which may be assigned by the Superintendent/designee or required by law, code, and regulation/Board policy.

VI. Terms of Employment: Salary Guide: WOE
Work Year: 10 month position, plus 20 summer days

VII. Evaluation: Performance of this job will be evaluated annually in accordance with state law and the provisions of the Board's policy on evaluation of certified staff.

Approved: 06/21/2010
Revised: 11/24/2014

**West Orange Public Schools
West Orange, New Jersey**

I. Title: Director of Visual and Performing Arts K-12

II. Qualifications:

1. Valid New Jersey Principal Certificate or Certificate of Eligibility Master's Degree
2. Minimum of ~~5~~ **three** years classroom **teaching experience in visual or performing arts**
3. Supervisor experience preferred

~~Demonstrated leadership in school improvement, program development, curriculum integration, and application of technology across the curriculum.~~

~~Ability to plan, organize, and administer a district-level professional development program.~~

~~Strong leadership and communication skills.~~

4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

III. Organizational Responsibilities:

Reports To: Assistant Superintendent for Curriculum and Instruction and Principals

Supervises: All certificated and non-certificated school staff assigned to visual and performing arts K-12.

IV. Job Goal: To provide leadership and direction in the development, implementation, and coordination of the district's visual and performing arts **curricula and** program, K-12.

V. Performance Responsibilities:

1. Observes and evaluates the performance of visual and performing arts teachers in conjunction with building administrators. ~~Works with principals, subject matter specialists and teachers in developing the total school curriculum, and assists in the formulation of a philosophy and objectives for the instructional plan.~~
2. Provides leadership in the planning, development, implementation, and evaluation of the visual and performing arts instructional programs. ~~Researches, evaluates, and, as appropriate, recommends to the Superintendent the adoption of new instructional materials, methods and programs.~~

3. Reviews and provides constructive feedback on lesson plans for visual and performing arts teachers on a regular basis. ~~Supervises and monitors the implementation of curriculum writing projects.~~
4. Assists in the implementation of the district's in-service education program for the instructional staff by planning, organizing, implementing and evaluating professional development activities in instructional methods, content, articulation, assessment and evaluation in visual and performing arts education. ~~Assists Human Resources in locating, interviewing, and recommending candidates for positions for the Fine and Performing Arts Department.~~
5. Develops short and long-range plans for maintaining and improving instruction in visual and performing arts based on research, current practice, national/state initiatives, student outcomes, and program evaluation. ~~Provides leadership in the development of the K-12 instructional program and achievement of state core curriculum content standards and district goals and objectives.~~
6. Develops the course scope and sequence, special programs, and related activities to address district goals, standards, and proficiencies that meet students' needs in visual and performing arts education. ~~Provides and coordinates professional development for staff on state and district initiatives.~~
7. Plans and facilitates grade level and department meetings for visual and performing arts education. ~~Supervises, coordinates, and evaluates tenured and non-tenured staff based on state requirements and the evaluation model adopted by the District; and all other requirements relative to the implementation of state mandates.~~
8. Recommends new courses and is responsible for curriculum writing based on current standards, research, and student needs in visual and performing arts education. ~~Assists in the implementation of the district's in-service education program for the instructional staff and recommends teacher attendance at conferences participation in other professional growth activities.~~
9. Works cooperatively with other subject supervisors to provide for articulation across curriculum areas to improve educational opportunities for all students. ~~Participates in the work of state and national curriculum study organizations and groups.~~
10. Leads the visual and performing arts committees to review and select instructional programs, textbooks, materials, and equipment for use in curriculum implementation. Prepares textbook/program recommendations for district level review and Board of Education adoption. ~~Recommends to the Superintendent the addition of new courses, grade placement and credit allowance, and graduation requirements.~~
11. Provides direct assistance to building administrators and teachers in the implementation

of programs. Develops, maintains and disseminates resource materials which support programs. Encourages teachers through the use of demonstrations, simulations, educational materials, and mentoring to implement new instructional strategies in visual and performing arts education. ~~Produces curriculum bulletins, guides or directories to be distributed to the staff as required.~~

12. Coordinates the vertical and horizontal articulation and implementation of program offerings among classes, grades, and schools to ensure reasonable uniformity of curriculum content materials, methods, and student outcomes in visual and performing arts education. ~~Schedules and organizes grade level and departmental meetings in order to effect horizontal and vertical continuity and articulation of the instructional program of the schools.~~
13. Supervises student achievement assessments. Selects and develops assessment procedures and instruments. Assists in the administration and interpretation of assessments. Reviews and evaluates benchmark assessments, mid-term and final examinations, and other forms of course and program proficient assessments. Collects, analyzes, and evaluates program data as a basis for program revision to continuously improve the visual and performing arts programs. ~~Plans and presents a series of meetings each year for the purpose of interpreting to the Board of Education and to the parents and public at large the educational program of the schools.~~
14. Implements state and federal mandates and district policies and regulations affecting visual and performing arts curricula and instruction. ~~Maintains a curriculum reference library for the use of the staff and collaborates with principals and teachers to develop a common file of community resources to enhance the instructional program.~~
15. Remains informed about curriculum and instruction by participating in national, state, and local professional meetings and activities and reviewing research and successful practices in visual and performing arts education. ~~Secures and makes available to the staff samples of various instructional materials, textbooks, and curriculum guides.~~
16. Coordinates the selection of textbooks and instructional materials throughout the district through the use of faculty committees and recommends those selected to the Superintendent for adoption by the Board of Education. ~~Keeps abreast of and interprets to the staff the current research in the area of curriculum development, teaching and learning.~~
17. Assists in explaining the visual and performing arts programs to parents/guardians, students, staff, and community members. Arranges and participates in informational programs for the Board of Education when requested. ~~Attends County and State meetings regarding latest developments in the area of Fine and Performing Arts.~~
18. Develops the criteria and supervises the identification of students for course/level placement in the visual and performing arts programs. ~~Cooperates with the school~~

~~counseling services director, principals and staff in planning the instructional program and support services for special education pupils and other students with special needs.~~

19. Recommends assignment and scheduling of department personnel in cooperation with building principals. Participates in the screening and interviewing of candidates for teaching positions in visual and performing arts education. ~~Performs other duties which may be assigned or required by law, code and regulation or Board policy.~~
20. Develops and maintains records, inventories, data bases, and reports necessary for visual and performing arts program implementation required by the district, code/statute, policy/regulation, or grant provisions. ~~Calculates and prepares the district's art and music department's annual budget for submission to the School Business Administrator.~~
21. Prepares and documents visual and performing arts budget recommendations for new textbooks, programs, etc. Prepares and administers department budgets in consultation with the respective principals and assistant superintendent. ~~Assists in the implementation of the district's in-service education program for the instructional staff and recommends teacher attendance at conferences and participation in other professional growth activities.~~
22. Develops grant applications to private, state, and federal agencies as required by law and regulation to support the development of the visual and performing arts programs. ~~Provides and coordinates professional development for staff on state and district initiatives.~~
23. Organizes and update the districts inventory of musical instruments **and art equipment.**
24. Collects and disseminates information regarding summer instrument repairs and requests quotes from vendors to perform appropriate repairs.
25. Coordinates and monitors the calendar of music and art events, concerts, competitions and art receptions for the school year.
26. Attends and evaluates all scheduled concerts, art receptions and other community functions associated with the Visual and Performing Arts Department.
27. Provides guidance, oversight, and coordination of the annual home marching band competition.
28. Maintains communication with the district's public relations personnel to promote the district's concerts, art shows and student accomplishments.
29. **Approves** ~~Coordinates~~ the selection of the annual High School Spring Musical **school plays** and provides oversight in all aspects of the productions.

~~Coordinate with staff and building principals to design SGO's, record student growth and develop a schedule to implement that Marzano Teacher Evaluation program.~~

~~Supervises, coordinates, and evaluates tenured and non-tenured staff based on state requirements and the evaluation model adopted by the District, and all other requirements relative to the implementation of state mandates.~~

30. Manages all responsibilities associated with the **district's** Summer Enrichment Program which includes, **but is not limited to:** preparation of the brochure, publicity, supply orders, interviewing/staff recommendations, master schedule creation, daily **onsite** management, coordination of room assignments, development of safety procedures, and culminating concert performances. ~~Daily management of the summer enrichment program including articulation with the building principal to coordinate room allocations, safety procedures and the culminating concert performances.~~

31. Performs other related duties which may be assigned by the Superintendent/designee or required by law, code and regulation/Board policy.

VI. Terms of Employment: Salary Guide: WOAA Director
Work Year: 12 months

VII. Evaluation: Performance of this job will be evaluated annually in accordance with state law and the provisions of the Board's policy on evaluation of certified staff.

Approved: 07/22/2013
Revised: 11/24/2014

**West Orange Public Schools
West Orange, New Jersey**

I. Title: In School Suspension (ISS)/Conflict Resolution Teacher (Teacher in Charge of In-School Suspension and Conflict Resolution) ~~Teacher, Suspension in School Program~~

II. Qualifications:

1. Valid New Jersey teaching certificate
2. Minimum **three** ~~five~~ years teaching experience and ~~a Master's Degree from accredited college or university~~
3. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

III. Organizational Responsibilities:

Reports to: High School Principal and Assistant Principals

IV. Job Goal: **To assist the building administration with student discipline while assigned to ISS. To assist students in resolving non-academic problems that may interfere with pursuing educational opportunities. To provide help to students so they may achieve the fullest benefits from the school's non-academic programs and services.** ~~To provide an approved education program and establish a class environment that fosters learning and personal growth; to help SOS pupils to develop skills, attitudes and knowledge needed to provide a good foundation for continued education; and to maintain good relationships with parents and other staff members.~~

V. Performance Responsibilities:

1. **Makes recommendations to the administration for appropriate revisions of school policies and rules.**
2. **Facilitates and provides supervision for students assigned to in school suspension.**
3. **Monitors and works to improve student attendance and behavior.**
4. **Assists in the explanation of school and district programs, policies and procedures to students, staff, parents/guardians, and the community.**
5. **Facilitates conflict resolution for student/student and staff/student disputes.**
6. **Mediates, along with the WOPD, family disputes that impact the learning environment.**

West Orange Public Schools
West Orange, New Jersey

7. **Assists in supervision during lunch in the cafeteria and other areas as assigned.**
8. **Provides input into the development and enforcement of school security practices.**
9. **Confers with parents/guardians, teachers, counselors, and support personnel about student discipline and welfare matters.**
10. **Makes appropriate referrals to I&RS, special services and guidance.**
11. **Participates in the coordination, implementation, and supervision for after school, evening, and weekend student activities.**
12. **Performs other related duties which may be assigned by the Superintendent/designee or required by law, code, and regulation/Board policy.**

VI. Terms of Employment: Salary Guide: WOE
Work Year: 10 month position, plus 20 summer days

VII. Evaluation: Performance of this job will be evaluated annually in accordance with state law and the provisions of the Board's policy on evaluation of certified staff.

Approved: 09/22/2008
Revised: 11/24/2014

West Orange Public Schools
West Orange, New Jersey

I. Title: Supervisor of Health and Physical Education K-12

II. Qualifications:

1. Valid New Jersey Supervisor or Principal Standard Certificate
2. Minimum of three years teaching experience in secondary health and physical education
3. Supervisor experience preferred
4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

III. Organizational Responsibilities:

Reports To: Assistant Superintendent for Curriculum and Instruction and Principals

Supervises: All certificated and non-certificated school staff assigned to health and physical education K-12.

IV. Job Goal: To provide leadership in the development, implementation, and coordination of the district's health and physical education curricula.

V. Performance Responsibilities:

1. Observes and evaluates the performance of health and physical education teachers in conjunction with building administrators.
2. Provides leadership in the planning, development, implementation, and evaluation of the health and physical education instructional programs.
3. Reviews and provides constructive feedback on lesson plans for health and physical education teachers on a regular basis.
4. Assists in the implementation of the district's in-service education program for the instructional staff by planning, organizing, implementing and evaluating professional development activities in instructional methods, content, articulation, assessment and evaluation in health and physical education.
5. Develops short and long-range plans for maintaining and improving instruction in health and physical education based on research, current practice, national/state initiatives, student outcomes, and program evaluation.

West Orange Public Schools
West Orange, New Jersey

6. Develops the course scope and sequence, special programs, and related activities to address district goals, standards, and proficiencies that meet students' needs in health and physical education.
7. Plans and facilitates grade level and department meetings for health and physical education.
8. Recommends new courses and is responsible for curriculum writing based on current standards, research, and student needs in health and physical education.
9. Works cooperatively with other subject supervisors to provide for articulation across curriculum areas to improve educational opportunities for all students.
10. Leads the health and physical education committees to review and select instructional programs, textbooks, materials, and equipment for use in curriculum implementation. Prepares textbook/program recommendations for district level review and Board of Education adoption.
11. Provides direct assistance to building administrators and teachers in the implementation of programs. Develops, maintains and disseminates resource materials which support programs. Encourages teachers through the use of demonstrations, simulations, educational materials, and mentoring to implement new instructional strategies in health and physical education.
12. Coordinates the vertical and horizontal articulation and implementation of program offerings among classes, grades, and schools to ensure reasonable uniformity of curriculum content materials, methods, and student outcomes in health and physical education.
13. Supervises student achievement assessments. Selects and develops assessment procedures and instruments. Assists in the administration and interpretation of assessments. Reviews and evaluates benchmark assessments, mid-term and final examinations, and other forms of course and program proficient assessments. Collects, analyzes, and evaluates program data as a basis for program revision to continuously improve the health and physical education programs.
14. Implements state and federal mandates and district policies and regulations affecting health and physical education curricula and instruction.
15. Remains informed about curriculum and instruction by participating in national, state, and local professional meetings and activities and reviewing research and successful practices in health and physical education.

West Orange Public Schools
West Orange, New Jersey

16. Consults with special education, basic skills, counseling and other related staff regarding student placement, programming and support services as needed.
17. Assists in explaining the health and physical education programs to parents/guardians, students, staff, and community members. Arranges and participates in informational programs for the Board of Education when requested.
18. Develops the criteria and supervises the identification of students for course/level placement in the health and physical education programs.
19. Recommends assignment and scheduling of department personnel in cooperation with building principals. Participates in the screening and interviewing of candidates for teaching positions in health and physical education.
20. Develops and maintains records, inventories, data bases, and reports necessary for health and physical education program implementation required by the district, code/statute, policy/regulation, or grant provisions.
21. Prepares and documents health and physical education budget recommendations for new textbooks, programs, etc. Prepares and administers department budgets in consultation with the respective principals and assistant superintendent.
22. Develops grant applications to private, state, and federal agencies as required by law and regulation to support the development of the health and physical education programs.
23. Performs other related duties which may be assigned by the Superintendent/designee or required by law, code, and regulation/Board policy.

VI. Terms of Employment: Salary Guide: WOAA Supervisor
Work Year: 10.5 months – September 1 through June 30,
plus 10 summer days

VII. Evaluation: Performance of this job will be evaluated annually in accordance with state law and the provisions of the Board's policy on evaluation of certified staff.

Approved: 06/21/2010 (Supervisor)
Revised: 11/10/2014
Revised: 11/24/2014

West Orange Public Schools
West Orange, New Jersey

I. Title: Supervisor of Technology and Engineering/Dean 9-12

II. Qualifications:

1. Valid New Jersey Supervisor or Principal Standard Certificate
2. Minimum of three years teaching experience in secondary technology education
3. Supervisor experience preferred
4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

III. Organizational Responsibilities:

Reports To: Assistant Superintendent for Curriculum and Instruction and Principals (Supervisor of Technology and Engineering)
High School Principal and Assistant Principals (Dean)

Supervises: All certificated and non-certificated school staff assigned to technology and engineering 9-12.

IV. Job Goals: To provide leadership in the development, implementation, and coordination of the district's technology and engineering curricula. (Supervisor of Technology and Engineering)

To assist the building administration with student discipline and attendance. To assist students in resolving non-academic problems that may interfere with pursuing educational opportunities. To provide help to students so they may achieve the fullest benefits from the school's non-academic programs and services. (Dean)

V. Performance Responsibilities:

1. Observes and evaluates the performance of technology and engineering teachers in conjunction with building administrators.
2. Provides leadership in the planning, development, implementation, and evaluation of the technology and engineering instructional programs.
3. Reviews and provides constructive feedback on lesson plans for technology and engineering on a regular basis.
4. Assists in the implementation of the district's in-service education program for the instructional staff by planning, organizing, implementing and evaluating professional

West Orange Public Schools
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development activities in instructional methods, content, articulation, assessment and evaluation in technology and engineering.

5. Develops short and long-range plans for maintaining and improving instruction in technology and engineering education based on research, current practice, national/state initiatives, student outcomes, and program evaluation.
6. Develops the course scope and sequence, special programs, and related activities to address district goals, standards, and proficiencies that meet students' needs in technology and engineering.
7. Plans and facilitates grade level and department meetings for technology and engineering teachers.
8. Recommends new courses and is responsible for curriculum writing based on current standards, research, and student needs in technology and engineering.
9. Works cooperatively with other subject supervisors to provide for articulation across curriculum areas to improve educational opportunities for all students.
10. Leads the technology and engineering committee to review and select instructional programs, textbooks, materials, and equipment for use in curriculum implementation. Prepares textbook/program recommendations for district level review and Board of Education adoption.
11. Provides direct assistance to building administrators and teachers in the implementation of programs. Develops, maintains and disseminates resource materials which support programs. Encourages teachers through the use of demonstrations, simulations, educational materials, and mentoring to implement new instructional strategies in career education and library science.
12. Coordinates the vertical and horizontal articulation and implementation of program offerings among classes, grades, and schools to ensure reasonable uniformity of curriculum content materials, methods, and student outcomes in technology and engineering.
13. Supervises student achievement assessments. Selects and develops assessment procedures and instruments. Assists in the administration and interpretation of assessments. Reviews and evaluates benchmark assessments, mid-term and final examinations, and other forms of course and program proficient assessments. Collects, analyzes, and evaluates program data as a basis for program revision to continuously improve the technology and engineering program.

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14. Implements state and federal mandates and district policies and regulations affecting technology and engineering curricula and instruction.
15. Remains informed about curriculum and instruction by participating in national, state, and local professional meetings and activities and reviewing research and successful practices in technology and engineering.
16. Consults with special education, basic skills, counseling and other related staff regarding student placement, programming and support services as needed.
17. Assists in explaining the technology and engineering program to parents/guardians, students, staff, and community members. Arranges and participates in informational programs for the Board of Education when requested.
18. Develops the criteria and supervises the identification of students for course/level placement in the technology and engineering program.
19. Recommends assignment and scheduling of department personnel in cooperation with building principals. Participates in the screening and interviewing of candidates for teaching positions in technology and engineering.
20. Develops and maintains records, inventories, data bases, and reports necessary for technology and engineering program implementation required by the district, code/statute, policy/regulation, or grant provisions.
21. Prepares and documents technology and engineering budget recommendations for new textbooks, programs, etc. Prepares and administers department budgets in consultation with the respective principals and assistant superintendent.
22. Develops grant applications to private, state, and federal agencies as required by law and regulation to support the development of the technology and engineering program.
23. Works with the NJDOE Career and Technical Education Department to implement state approved programs through the required approval process. Participates in pilot programs which lead to dual-credit or articulation agreement opportunities for students.
24. Maintains an updated equipment inventory needed for the safe operation by staff and students in all technology and library engineering programs.
25. Oversees all matters related to student discipline in consultation with the building administrators.
26. Makes recommendations to the administration for appropriate revisions of school

**West Orange Public Schools
West Orange, New Jersey**

policies and rules.

~~Monitors individual students and, when necessary, makes appropriate referrals for testing, guidance or psychological counseling.~~

27. Resolves all discipline problems fairly by adhering to the code of conduct. Maintains records of any disciplinary action taken.
- 28. Monitors and works to improve student attendance. Maintains attendance records.**
- 29. Assists staff members when interacting with Department of Children and Families, (DCF) community agencies, and the West Orange Police Department (WOPD) when appropriate.**
- 30. Cooperates with the WOPD when student matters require police intervention.**
31. Assists in the explanation of school and district programs, policies and procedures to students, staff, parents/**guardians**, and the community.
- 32. Facilitates conflict resolution for student/student and staff/student disputes.**
- 33. Mediates, along with the WOPD, family disputes that impact the learning environment.**
- 34. Assists in supervision during lunch in the cafeteria and other areas as assigned.**
35. Works in consultation with the appropriate support staff and community/government agencies to address student issues ~~relating to~~ **such as attendance**, truancy, substance abuse and other related problems.
36. ~~Assists in developing and administering~~ **Provides input into the development and enforcement of** school security practices.
37. Confers with parents/guardians, teachers, counselors, and support personnel about student discipline and welfare matters.
38. ~~Confers with and~~ Makes appropriate referrals to I&RS, special services and guidance.
- 39. Coordinates the following: staff key allocation, distribution, and return; student locker assignments, bus transportation, and fire drill and other safety drills.**
40. Participates in the coordination, implementation, and supervision **for after school, evening, and weekend student** ~~of co-curricular~~ activities.

West Orange Public Schools
West Orange, New Jersey

41. Performs other related duties which may be assigned by the Superintendent/designee or required by law, code, and regulation/Board policy.

VI. Terms of Employment: Salary Guide: WOAA Supervisor
Work Year: 10.5 months – September 1 through June 30,
plus 10 summer days (Supervisor)
plus 10 summer days (Dean)

VII. Evaluation: Performance of this job will be evaluated annually in accordance with state law and the provisions of the Board's policy on evaluation of certified staff.

Approved: 06/21/2010 (Supervisor)

Revised: 11/24/2014



Hunterdon County Educational Services Commission

Administration Office

51 Sawmill Road

Lebanon, New Jersey 08833

Phone: 908-439-4280 Fax: 908-439-2270

Corinne Steinmetz, School Business Administrator/Board Secretary

VEHICLE LOAN/RENTAL/LEASE AGREEMENT

TERM : START DATE 09/03/14 THROUGH 06/30/15

LEASE/ RENT TO: West Orange Board of Education

CONTACT Pam Nicholais, Director of Transportation

ADDRESS 27-41 Standish Ave., West Orange, NJ 07052 PHONE# 973-669-5400x32550

HCESC LOCATION LEASING / RENTING VEHICLE West Orange Terminal, 47 Standish Avenue, West Orange, NJ 07052

ADMINISTRATIVE OFFICES 51 Sawmill Road Lebanon, NJ 08833

CONTACT(S): Scott Cahill PHONE # (973)324-1855

DESCRIPTION OF VEHICLE

Table with columns: BUS#, VIN#, Year, Model, Plate#. Content: This lease agreement is for all loaner/leased/rental buses for 2014-2015 academic year.

INSURANCE COVERAGE:

HCESC shall be named as addition insured for liability coverage and damage to the vehicle on the customer's policy. CERTIFICATE OF INSURANCE REQUIRED.

Name of Insurance Co _____

Address: _____

Contact _____ Phone #: _____

Policy #: _____ Date of Expiration _____

Limits required \$ _____ Liability, Vehicle Damages \$ _____

LEASE / RENTAL COST PER DAY \$ 1.00, with a \$0.00 per day charge for this courtesy while West Orange Board of Education buses/vans are being maintained, serviced, and repaired by HCESC.

This is to certify by signature that both parties agree to the terms set forth as noted above.

LEASE/RENT TO: West Orange Board of Education

SIGNATURE _____ TITLE _____ DATE _____

HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION

SIGNATURE _____ TITLE _____ DATE _____

Reporting School Bus Accidents

School bus accidents shall be reported in accordance with N.J.A.C. 6A:27-12.2 in the following instances:

1. **Every** accident involving a board-owned vehicle.
2. Accidents involving vehicles contracted by or rented/leased to a district board of education.

An accident is defined as **any incident** resulting from collision, fire, flood or any other event which results in injury, death or property damage. Property damage is assumed in ALL incidents, regardless if damage is visible at time of impact.

In the event a rented/leased vehicle is involved in any incident, the lessee is required to:

- Contact Corinne Steinmetz, Business Administrator of HCESC via phone (908) 439-4280 X4501 immediately following the incident. If the incident takes place after normal business hours, a voicemail message must be left. An email (csteinmetz@hcesc.com) shall be sent in addition to the voicemail.
- Provide an incident report written by the driver of the rented/leased vehicle to HCESC via fax (908-439-2270) or email (csteinmetz@hcesc.com) within 24 hours of the occurrence.
- Provide a copy of the police report documenting the incident within 24 hours of the issuance of such report to HCESC via fax (908-439-2270) or email (csteinmetz@hcesc.com).
- Make contact with their (the lessee's) insurance agent/carrier to report the incident, providing written documentation of this action to HCESC within 24 hours of the incident.
- Failure to follow any or all of these procedures can result in:
 - Termination of the rental/lease agreement
 - Reclamation of rented/leased vehicles at the expense of the lessee
 - Recoupment of costs from lessee by HCESC for damages incurred as a result of the incident.

Towing/Breakdown Responsibility In-State and Out-of-State

In-State: Responsibility will be determined on a case by case basis, as agreed upon by both parties.

Out-of-State: Lessee is one-hundred percent (100%) responsible for towing, for any reason.

Repairs/Maintenance/State Inspections/Storage of Vehicle/Motor Vehicle Violations

Unless agreed upon Scott Cahill of HCESC West Orange, all repairs, maintenance, and state inspections will be performed by HCESC. Lessee is responsible for transporting the buses for repairs, quarterly services, maintenance, or state inspections to 47 Standish Avenue, West Orange, NJ. Vehicle(s) must be stored by Lessee in a safe, secure, and insured location, with any vandalism or damage being the sole financial responsibility of the Lessee. Any parking violation, moving violation, EZ Pass or other toll violation, or traffic signal camera violation are the sole financial responsibility of the Lessee.

Condition of Rental Bus(es) Prior to, and following rental period

HCESC staff must be present at time of pickup and return of any rental vehicle to review pre-rental and post-rental condition. Documentation and damage chart will be provided by HCESC, and must be signed off upon by renter's designee pre-rental and post-rental. Failure to present damages incurred during rental, or failure to review vehicle condition at time of return will result in full financial responsibility of Lessee to HCESC for repairs, or loss of value.

The Lessee shall indemnify and hold harmless the HCESC, its board members, agents, servants, officers and employees from any and all claims, liability, damages and/or expenses, including, but not limited to reasonable attorneys' fees and costs of suit, arising out of, resulting from, in connection with and/or related to the service set forth herein, if said claims, liability, damages and/or expenses are caused by any error, omission, negligent or intentional act of the Lessee, agents, servants, officers and/or employees.

LEASE/RENT TO: West Orange Board of Education

SIGNATURE _____ TITLE _____ DATE _____

HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION

SIGNATURE _____ TITLE _____ DATE _____

STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
PO BOX 500
TRENTON, NJ 08625-0500

WEST ORANGE BOARD OF EDUCATION
179 EAGLE ROCK AVENUE
WEST ORANGE, NJ 07052
PHONE: (973) 669-5400



New Jersey K-12 Education

CONSOLIDATED MONITORING REPORT
OCTOBER 2014

District: West Orange Public Schools
County: Essex
Dates On-Site: June 11, 12 and 13, 2014
Case #: CM-020-13

FUNDING SOURCES

Program	Funding Award
Title I, Part A	\$ 817,115
IDEA Basic	1,617,915
IDEA Preschool	63,816
Title II, Part A	128,331
Title III	74,945
Race to the Top	68,430
Carl D. Perkins	54,704
Total Funds	<u>\$ 2,825,256</u>

**WEST ORANGE PUBLIC SCHOOLS
CONSOLIDATED MONITORING REPORT
OCTOBER 2014**

BACKGROUND

The Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Act (IDEA) and other federal laws require local education agencies (LEAs) to provide programs and services to their districts based on the requirements specified in each of the authorizing statutes (ESEA, IDEA, Race to the Top and Carl D. Perkins). The laws further require that state education agencies such as the New Jersey Department of Education (NJDOE) monitor the implementation of federal programs by sub recipients and determine whether the funds are being used by the district for their intended purpose and achieving the overall objectives of the funding initiatives.

INTRODUCTION

The NJDOE visited the West Orange Public Schools to monitor the district's use of federal funds and the related program plans, where applicable, to determine whether the district's programs are meeting the intended purposes and objectives, as specified in the current year applications and authorizing statutes and to determine whether the funds were spent in accordance with the program requirements, federal and state laws, and applicable regulations. The on-site visit included staff interviews and documentation reviews related to the requirements of the following programs: Title I, Part A (Title I); Title II, Part A (Title II); Title III; IDEA Basic and Preschool; Race to the Top and Carl D. Perkins for the period July 1, 2012 through April 30, 2014.

The scope of work performed included the review of documentation including grant applications, program plans and needs assessments, grant awards, annual audits, board minutes, payroll records, accounting records, purchase orders, a review of student records, classroom visitations and interviews with instructional staff to verify implementation of Individualized Education Programs (IEP), a review of student class and related service schedules, interviews of child study team members and speech-language specialists and an interview of the program administrator regarding the IDEA grant, as well as current district policies and procedures. The monitoring team members also conducted interviews with district personnel, reviewed the supporting documentation for a sample of expenditures and conducted internal control reviews.

EXPENDITURES REVIEWED

The grants reviewed included Title I, Title II, Title III; IDEA Basic and Preschool, Race to the Top and Carl D. Perkins from July 1, 2012 through April 30, 2014. A sampling of purchase orders and/or salaries was taken from each program reviewed.

**WEST ORANGE PUBLIC SCHOOLS
CONSOLIDATED MONITORING REPORT
OCTOBER 2014**

**GENERAL DISTRICT OVERVIEW OF USES OF TITLE I, IDEA, RACE TO THE TOP
AND CARL D. PERKINS FUNDS**

Title I Projects

The district used Title I funds to support teacher salaries and benefits, as well as supplies and professional services.

IDEA Projects

The IDEA funds were utilized to offset the salaries and benefits of employees, professional development, and supplies/materials for students attending nonpublic schools.

Race to the Top

The district used Race to the Top funds for educator evaluation systems.

Carl D. Perkins

The district operates the following nine Career and Technical Education programs: Architectural Drafting and CADD 151303; Printing Management 100302; Broadcast Journalism 090402; Entrepreneurship/Entrepreneurial Studies 520701; Business/Office Automation 520407; Child Development 190706; Accounting Technology/Technician 520302; Cooking and Related Culinary Arts/General 120506; and Computer Systems Networking and Telecommunications 11901.

DETAILED FINDINGS AND RECOMMENDATIONS

Title I

Finding 1: The district conducted Adult Literacy classes to teach parents/guardians to read, write and communicate as Title I parental involvement activities. The district failed to directly link these classes with an identified need that would result in increased student academic achievement.

Citation: ESEA §1118: *Parental Involvement.*

Required Action: For FY 2014-2015, the district must provide parental involvement activities that are directly related to student academic achievement. The district must provide a copy of its FY 2014-2015 Title I parental involvement activities in narrative form to the NJDOE for review. The district must reverse any Title I costs associated with the Adult Literacy classes and allocate state/local funds for these costs. The district must provide evidence of the journal entry to reverse the expenditures to the NJDOE for review and the final expenditure report must also reflect this reversal.

**WEST ORANGE PUBLIC SCHOOLS
CONSOLIDATED MONITORING REPORT
OCTOBER 2014**

Finding 2: The district's Title I parental notification letters did not explicitly and consistently state the multiple, educationally related, objective entrance and exit criteria used for Title I student identification, and include an option for parents to opt-out of the program. This information is necessary for parents/guardians of Title I students to understand the reason their child was selected to participate in the Title I program, and what is needed for their child to exit the program.

Citation: ESEA §1115: *Targeted Assistance Schools*; ESEA §1118(c): *Parental Involvement (Policy Involvement)*.

Required Action: The district must revise its Title I participation letters to include the multiple, educationally related, objective criteria used for Title I student identification, plus the option for parents to opt-out of the program. The district must provide a copy of its FY 2014-2015 Title I participation letters to the NJDOE for review.

Finding 3: The district did not provide evidence that the multiple, educationally related, objective criteria were consistently applied to determine which students in the district were eligible to receive Title I services. The monitors were unable to verify if the district is actually serving its lowest performing students and that all students receiving services actually met the eligibility criteria.

Citation: ESEA §1115: *Targeted Assistance Schools*.

Required Action: The district must establish a tracking mechanism for proper Title I student identification. This mechanism must include documentation that multiple educationally related objective criteria were applied and how the student either met or did not meet the criteria.

Finding 4: The district did not have a parental involvement program that reflected the requirements of the Title I legislation. The FY 2013-2014 district parental involvement policy did not include all Title I legislative requirements and was not annually reviewed and board adopted. Additionally, the district did not provide evidence that the school-level parental involvement policies were board adopted.

Citation: ESEA §1118(a)(2): *Parental Involvement (Written Policy)*.

Required Action: For FY 2014-2015, the district must develop a district Title I parental involvement policy that includes all the legislative requirements. A template of a Title I district parental involvement policy can be found at: <http://www.state.nj.us/education/title1/program/parent/>. The school-level parental involvement policies need to have current board adoption. A copy of the FY 2014-2015 district parental involvement policy must be submitted to the NJDOE for review.

Finding 5: The district's web page contained Title I information, such as the parental involvement policy, that was outdated.

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Citation: ESEA §1111(h)(2)(E): *Public Dissemination*.

Required Action: The district must review and update its website to include the current parental involvement policy to meet the ESEA broader dissemination requirement. Upon updating its website, the district must forward the link to the NJDOE for review.

Finding 6: The district's use of Title I to fund registration and travel expenses for the NCLB Project Director and two individuals from its business office, the Business Administrator and the Assistant to the Business Administrator, to attend the National Title I Conference in San Diego, California did not meet the necessary and reasonable standard for the use of Title I funds.

Citation: OMB Circular A-87, Attachment A: General Principles for Determining Allowable Costs.

Required Action: The district must allocate state/local funds for the cost of registration and travel expenses for the Assistant to the Business Administrator attendance at the National Title I conference. The district must provide evidence of the journal entry to reverse the expenditures to the NJDOE for review. The district's FY 2013-2014 Title I final expenditure report must also reflect this reversal.

Title II

A review of the expenditures charged to the Title II grant yielded no findings.

Title III

A review of the expenditures charged to the Title III grant yielded no findings.

IDEA (Special Education)

Finding 7: In the 2013-2014 grant years, the district did not consistently enter into contracts with independent consultants and agencies that provide services directly to students. In addition, when contracts are developed they do not contain a not to exceed amount.

Citation: EDGAR, PART 80—*Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*, Section 20, Standards for financial management systems.

Required Action: The district must enter into a contract with all agencies or consultants where services are being provided to students. Contracts must include a per-service or hourly rate and a not to exceed amount, and must be approved by board resolution.

Finding 8: The district did not consistently provide parents of students referred and/or eligible for special education and related services and students referred and/or eligible for speech-

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language services notice of a meeting for identification, eligibility, reevaluation planning and IEP team meetings.

Citation: N.J.A.C. 6A:14-2.3(k)3,5; 20 U.S.C. §1414(b)(1); and 34 CFR §300.304(a).

Required Action: The district must provide parents notice of a meeting in writing early enough to ensure they have an opportunity to attend. In order to demonstrate correction of noncompliance, the district must conduct training for child study team members and speech-language specialists and develop an oversight mechanism to ensure compliance with the requirements in the citation listed above. A monitor from the NJDOE will conduct an on-site visit to interview staff, review copies of notices of meetings for meetings conducted between January 2015 and March 2015, and to review the oversight procedures.

Finding 9: The district did not consistently conduct identification meetings within 20 calendar days of receipt of a written request for evaluation for special education and related services and/or speech-language services to determine if an evaluation was warranted.

Citation: N.J.A.C. 6A:14-2.5(b)6; 3.3(e) and 3.6(b).

Required Action: The district must ensure identification meetings are conducted within 20 calendar days of receipt of a written request for evaluation. In order to demonstrate correction of noncompliance, the district must conduct training for child study team members and speech-language specialists and develop an oversight mechanism to ensure compliance with the requirements in the citation listed above. A monitor from the NJDOE will conduct an on-site visit to interview staff, review documentation from meetings conducted between January 2015 and March 2015, and to review the oversight procedures.

Finding 10: The district did not consistently conduct multidisciplinary initial evaluations for students referred for speech-language services by obtaining an educational impact statement from the classroom teacher.

Citation: N.J.A.C. 6A:14-2.5(b)6 and 3.6(b).

Required Action: The district must ensure a multidisciplinary evaluation is conducted for students referred for speech-language services by obtaining a written statement from the general education teacher that details the educational impact of the speech problem on the student's progress in general education. In order to demonstrate correction of noncompliance, the district must conduct training for speech-language specialists and develop an oversight mechanism to ensure compliance with the requirements in the citation listed above. A monitor from the NJDOE will conduct an on-site visit to interview staff, review initial evaluation reports for students referred for speech-language services between January 2015 and March 2015, and to review the oversight procedures.

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Finding 11: The district did not consistently conduct all required sections of the functional assessment as a component of initial evaluations for students referred for special education and related services and for students referred for speech-language services. Initial evaluation reports did not contain a review of prior interventions documented by the teacher(s) or others who work with the student.

Citation: N.J.A.C.6A:14-3.4(f)4(i-vi); 20 U.S.C. §1414(b)(4) and (5); and 34 CFR §300.306(c)(i).

Required Action: The district must ensure all components of the functional assessment are conducted as part of all initial evaluations. In order to demonstrate correction of noncompliance, the district must conduct training for child study team members and speech-language specialists and develop an oversight mechanism to ensure compliance with the requirements in the citations listed above. The district is referred to the sample report form for speech-language evaluations which is located at: www.state.nj.us/education/speced/forms. A monitor from the NJDOE will conduct an on-site visit to interview staff, review initial evaluation reports for students evaluated between January 2015 and March 2015, and to review the oversight procedures.

Finding 12: The district did not consistently provide to students beginning at age 14, written invitations to meetings where post-school transition was being discussed.

Citation: N.J.A.C. 6A:14-2.3(k)2x and 3.7(e)13, 3.7(h); 20 U.S.C. §1414 (d)(1)(A)(i)(1)(VIII); and 34 CFR §300.322.b(2).

Required Action: The district must ensure each student with an IEP, age 14 or above is provided with a written invitation to any IEP meeting where transition to adult life will be discussed. In order to demonstrate correction of noncompliance, the district must conduct training for child study team members and develop an oversight mechanism to ensure compliance with the requirements in the citation listed above. A monitor from the NJDOE will conduct an on-site visit to interview staff, review copies of invitations to IEP meetings to students age 14 and above for meetings conducted between January 2015 and March 2015, and to review the oversight procedures.

Finding 13: The district did not consistently document all required considerations and statements in the IEPs of students eligible for speech-language services.

IEPs did not consistently include:

- statement of how the student's disability affects involvement and progress in the general curriculum;
- strengths of student;
- measurable annual goal(s) and objective(s);
- statement of how progress towards annual goal(s) will be measured;
- for students 14 and older, documentation of the student's strengths, interests and preferences; and

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- participation in district wide assessments.

Citation: N.J.A.C. 6A:14-3.7(e) 1-17, and (f); 20 U.S.C. §1414(d)(3)(A)(B); and 34 CFR §300.324(a)(1)(2).

Required Action: The district must ensure each IEP contains the required considerations and statements. In order to demonstrate correction of noncompliance, the district must conduct training for speech-language specialists and develop an oversight mechanism to ensure compliance with the requirements in the citations listed above. To demonstrate that the district has corrected the individual instances of noncompliance, the district must conduct annual review meetings and revise IEPs for specific students who IEPs were identified as noncompliant. A monitor from the NJDOE will conduct an on-site visit to interview staff, review the revised IEPs, along with a sample of IEPs for students whose annual review meetings were conducted between January 2015 and March 2015, and to review the oversight procedures. For assistance with correction of noncompliance, the district is referred to the state IEP sample forms which are located at: www.statenj.us/education/specialed/forms.

Finding 14: The district did not consistently convene meetings with required participants for students referred and/or eligible for special education and related services and for students referred and/or eligible for speech-language services.

Citation: N.J.A.C 6A:14-2.3(k)1(i-vii), 2(i-x); 3.3(e); 20 U.S.C. §1414(d)(1)(B); and 34 CFR §300.321(a).

Required Action: The district must ensure all meetings are conducted with required participants and documentation of participation is maintained in students' records. In order to demonstrate correction of noncompliance, the district must conduct training for child study team members and speech-language specialists and develop an oversight mechanism to ensure compliance with the requirements in the citation listed above. A monitor from the NJDOE will conduct an on-site visit to interview staff, review meeting documentation, including the sign in sheets, for meetings conducted between January 2015 and March 2015, and to review the oversight procedures.

Finding 15: The district did not consistently document in the IEPs of students removed from the general education setting for more than 20 percent of the school day, including students placed in separate settings, consideration of placement in the least restrictive environment. Specifically, IEPs did not consistently include:

- the supplementary aids and services considered;
- the potentially beneficial or harmful effects which placement in general education may have on the students with disabilities or other students in the class; and
- for students in separate settings, activities to move the student to a less restrictive setting.

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Citation: N.J.A.C. 6A:14-4.2 (a)8(i),(ii) and (iii).

Required Action: The district must ensure when determining the educational placement of a child with a disability, the IEP team considers the general education class first and all required decisions regarding the placement are documented in the IEP for each student removed from general education for more than 20 percent of the school day. The district must also ensure that for students placed in separate settings, the IEP team identifies activities to transition the student to a less restrictive environment and document them in each IEP. In order to demonstrate correction of noncompliance, the district must conduct training for child study team members regarding the district's procedures and develop an oversight mechanism to ensure compliance with the requirements in the citations listed above. To demonstrate that the district has corrected the individual instances of noncompliance, the district must conduct annual review meetings and revise the IEPs for specific students with IEPs that were identified as noncompliant. A monitor from the NJDOE will conduct an on-site visit to interview staff, review the revised IEPs, along with a sample of IEPs developed at meetings conducted between January 2015 and March 2015, and to review the oversight procedures. The names of the students whose IEPs were identified as noncompliant will be provided to the district by the monitor.

Finding 16: The district did not consistently provide to students eligible for special education and related services a summary of academic achievement and functional performance, containing all required components, prior to graduating and/or exiting.

Citation: N.J.A.C. 6A:14-4.11(b)4; U.S.C. §1414C; 34 CFR 300.305(e)(3).

Required Action: The district must ensure students are provided with a summary of academic achievement and functional performance prior to graduation that addresses all required components. In order to demonstrate correction of noncompliance, the district must conduct training for child study team members and develop an oversight mechanism to ensure compliance with the requirements in the citation listed above. A monitor from the NJDOE will conduct an on-site visit to interview staff, review the summary of academic achievement and functional performance provided to students at the conclusion of the 2014-2015 school year, and to review the oversight procedures.

Race to the Top

A review of the expenditures charged to the Race to the Top grant yielded no findings.

Carl D. Perkins

A review of the expenditures charged to the Carl D. Perkins grant yielded no findings.

Administrative

Finding 17: On several occasions, the district failed to issue a purchase order prior to goods being purchased or services being rendered (confirming order). District policy and state

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regulations require that a properly executed purchase order be issued prior to the purchase of goods or the rendering of services.

Citation: EDGAR, PART 80-*Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*, Section 20, Standards for financial management systems. N.J.S.A. 18A:18A(2)(v) *Public School Contracts Law*.

Required Action: Purchase orders should be issued to all vendors prior to goods or services being provided.

Finding 18: The board minutes contained - for fully and partially funded employees - some but not all the required information such as account number, position, annual/funded salary and percentage charged. Also, the board minutes contained - for stipend compensation - some but not all of the required information such as account number, position, hourly rate, number of hours and not to exceed amount.

Citation: OMB Circular A-87, Attachment B, Section 8(h): *Cost Principles for State, Local and Indian Tribal Governments (Compensation for personal services)*.

Required Action: The district should update its internal controls to ensure that the board minutes contain the required information.

The NJDOE thanks you for your time and cooperation during the monitoring visit and looks forward to a successful resolution of all findings and implementation of all recommendations contained in this report.

If you have any questions, please contact Steven Hoffmann via phone at (973) 621-2750 or via email at steven.hoffmann@doe.state.nj.us.

State of New Jersey
Department of Education
Office of Fiscal Accountability and Compliance

PROCEDURES FOR LEA/AGENCY RESPONSE
CORRECTIVE ACTION PLAN AND APPEAL PROCESS

Resolution:

Pursuant to N.J.A.C. 6A:23A-22.7, within 30 days of receipt of the report, the board of education must discuss the findings of the report at a public meeting of the board. Within 30 days of the public meeting, the board must adopt a resolution certifying that the findings were discussed in a public board meeting and approving a corrective action plan to address issues raised in the undisputed findings and/or appeal of any findings in dispute. Within 10 days of adoption of the resolution by the board, such resolution together with the approved corrective action plan and/or appeal must be submitted to the Office of Fiscal Accountability and Compliance. The findings of the Office of Fiscal Accountability and Compliance's report and the board of education's corrective action plan must be posted on the district's website.

Corrective Action Plan:

The corrective action plan is to be used when the LEA/Agency is in agreement with any of the findings. To contest a finding the appeal process must be used. After the appeal is settled a corrective action plan must be filed for any finding upheld during the appeal process.

The corrective action plan must be prepared by completing the attached form. The LEA/Agency must submit the following information:

- Recommendation number
- Corrective action (approved by the board)
- Method of implementation
- Person responsible for implementation
- Completion date of implementation

If the corrective action plan is acceptable, a letter will be sent to the LEA/Agency indicating that it has been accepted.

If the corrective action plan is not acceptable, a letter will be sent to the LEA/Agency indicating whether further clarification is required or further action is necessary.

Appeal Process:

The appeal process is used to contest findings.

Within 10 days of the board's adoption of the resolution approving an appeal of the findings of the report, a written request by the LEA/Agency to review the "aggrieved" findings, recommendations or questioned costs must be submitted to the director, Office of Fiscal Accountability and Compliance. The notice of appeal must indicate the findings to be appealed.

The appeal itself may be written or a hearing may be scheduled so that the LEA/Agency can present its case. In either instance, documentation must be presented supporting the appeal. The director, Office of Fiscal Accountability and Compliance will issue a written decision.

If the decision is unsatisfactory to the LEA/Agency, the LEA/Agency may, within 10 calendar days, file a notice of appeal to the Chief of Staff.

If the final determination made by the Chief of Staff, is still unsatisfactory to the LEA/Agency, the LEA/Agency may access the formal appeal process described in N.J.A.C. 6A:3-1.3.

I:\Tconaway\Capformlea.Doc
Attachment

**NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN**

SCHOOL DISTRICT NAME _____ COUNTY _____

TYPE OF EXAMINATION: _____

DATE OF BOARD MEETING: _____

CONTACT PERSON _____

TELEPHONE NUMBER _____ FAX NUMBER _____

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION

Chief School Administrator _____

Date _____

Board Secretary/Business Administrator _____

Date _____

11/18 11:52am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 General Fund - Fund 10 (including subfunds 18 & 19)
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/2014

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$14,667,486.80
102-108	Cash and cash equivalents		\$510,845.85
116	Capital reserve Account		\$500,001.00
	Accounts receivable:		
132	Interfund	\$196,814.84	
141	Intergovernmental - State	(\$468,859.38)	
143	Intergovernmental - Other	(\$28,892.21)	
153,154	Other (net of est uncollectible of \$_____)	(\$2,045.00)	(\$302,981.75)
	Other Current Assets		\$669,099.96

--- R E S O U R C E S ---

301	Estimated Revenues	134,330,487.00	
302	Less Revenues	(\$32,194,088.96)	
			102,136,398.04
	Total assets and resources		118,180,849.90
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 General Fund - Fund 10 (including subfunds 18 & 19)
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/2014

=====
 LIABILITIES AND FUND EQUITY
 =====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$8,017,379.96
	Other current liabilities	\$1,001,313.59
	TOTAL LIABILITIES	\$9,018,693.55

=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$94,112,156.63
754	Reserve for Encumbrance - Prior Year	\$320,785.86
	Reserved fund balance:	
760	Reserved Fund Balance	\$500,001.00
601	Appropriations	137,393,457.96
602	Less : Expenditures	\$31,242,111.33
603	Encumbrances	\$94,432,942.49 (125,675,053.82)
		\$11,718,404.14

Total Appropriated 106,651,347.63

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$4,752,725.72
303	Budgeted Fund Balance	(\$2,241,917.00)

TOTAL FUND BALANCE 109,162,156.35

TOTAL LIABILITIES AND FUND EQUITY 118,180,849.90

=====

West Orange Board of Education
 General Fund - Fund 10 (including subfunds 18 & 19)
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/2014

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	_____	_____	_____
Appropriations	137,393,457.96	125,675,053.82	\$11,718,404.14
Revenues	(134,330,487.00)	(\$32,194,088.96)	(102,136,398.04)
	_____	_____	_____
	\$3,062,970.96	\$93,480,964.86	(\$90,417,993.90)
	_____	_____	_____
Less: Adjust for prior year encumb.	(\$821,053.96)	(\$821,053.96)	
	_____	_____	_____
Budgeted Fund Balance	\$2,241,917.00	\$92,659,910.90	(\$90,417,993.90)
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$2,241,917.00	\$92,659,910.90	(\$90,417,993.90)
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	_____	_____	_____
TOTAL Budgeted Fund Balance	\$2,241,917.00	\$92,659,910.90	(\$90,417,993.90)
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10 (including subfunds 18 & 19)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 3 Month Period Ending 09/30/2014

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	125,840,952.00	\$31,383,837.29		\$94,457,114.71
2XXX From Intermediate Sources		\$100.00		(\$100.00)
3XXX From State Sources	\$8,339,535.00	\$664,378.00		\$7,675,157.00
4XXX From Federal Sources	\$150,000.00	\$145,773.67		\$4,226.33
TOTAL REVENUE/SOURCES OF FUNDS	134,330,487.00	\$32,194,088.96		102,136,398.04
	=====	=====	=====	=====
				AVAILABLE
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$43,362,979.64	\$5,834,503.90	\$36,654,784.79	\$873,690.95
11-2XX-100-XXX Special Education - Instruction	\$13,114,199.96	\$1,806,201.56	\$11,254,650.56	\$53,347.84
11-230-100-XXX Basic Skills - Remedial Instruction	\$2,765,300.73	\$222,584.34	\$2,523,935.32	\$18,781.07
11-240-100-XXX Bilingual Education - Instruction	\$1,289,610.68	\$130,862.60	\$1,155,457.08	\$3,291.00
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$476,868.00	\$36,499.89	\$4,933.17	\$435,434.94
11-402-100-XXX School-Spons. Athletics - Instruction	\$1,181,976.36	\$110,316.12	\$38,621.67	\$1,033,038.57
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-100-XXX Instruction	\$9,087,889.58	\$2,541,657.74	\$4,900,300.24	\$1,645,931.60
11-000-211-XXX Attendance and Social Work Services	\$157,701.00	\$34,733.01	\$121,192.89	\$1,775.10
11-000-213-XXX Health Services	\$1,329,002.94	\$259,919.08	\$995,053.23	\$74,030.63
11-000-216-XXX Speech, OT,PT & Related Svcs	\$1,623,281.00	\$195,963.40	\$1,419,317.60	\$8,000.00
11-000-217-XXX Other Support Serv - Students Extra Srvc	\$1,655,821.00	\$186,814.60	\$1,463,392.11	\$5,614.29
11-000-218-XXX Guidance	\$2,792,465.00	\$365,382.43	\$2,311,178.28	\$115,904.29
11-000-219-XXX Child Study Teams	\$3,219,833.97	\$378,886.37	\$2,678,390.21	\$162,557.39
11-000-221-XXX Improv of Inst. - Instruc Staff	\$160,778.00	\$90,326.28	\$70,071.67	\$380.05
11-000-222-XXX Educational Media Serv/School Library	\$1,289,678.77	\$201,385.59	\$1,033,395.22	\$54,897.96
11-000-223-XXX Instructional Staff Training Services	\$143,178.50	\$58,493.55	\$17,777.55	\$66,907.40
11-000-230-XXX Supp. Serv.-General Administration	\$1,837,588.88	\$686,234.50	\$733,583.65	\$417,770.73
11-000-240-XXX Supp. Serv.-School Administration	\$7,207,874.94	\$1,569,487.89	\$5,285,629.74	\$352,757.31
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$1,556,386.87	\$515,197.30	\$983,293.02	\$57,896.55
11-000-261-XXX Require Maint. for School Facilities	\$2,749,322.68	\$1,149,634.47	\$1,313,119.73	\$286,568.48
11-000-262-XXX Custodial Services	\$7,719,123.05	\$2,073,589.06	\$5,075,974.38	\$569,559.61
11-000-263-XXX Care and Upkeep of Grounds	\$372,045.00	\$38,975.42	\$328,179.44	\$4,890.14
11-000-266-XXX Security	\$450,000.00	\$87,276.59	\$362,404.91	\$318.50
11-000-270-XXX Student Transportation Services	\$7,944,972.11	\$2,127,311.24	\$5,195,870.78	\$621,790.09
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$20,979,412.86	\$8,364,284.67	\$7,859,647.94	\$4,755,480.25
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	134,467,291.52	\$29,066,521.60	\$93,780,155.18	\$11,620,614.74
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
 West Orange Board of Education
GENERAL FUND - FUND 10 (including subfunds 18 and 19)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/2014

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$641,614.00	\$520,168.34	\$51,480.07	\$69,965.59
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$2,029,380.44	\$1,554,587.39	\$470,451.24	\$4,341.81
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$2,670,994.44	\$2,074,755.73	\$521,931.31	\$74,307.40
	=====	=====	=====	=====
10-000-100-56X Transfer of Funds to Charter Schools	\$255,172.00	\$100,834.00	\$130,856.00	\$23,482.00
	-----	-----	-----	-----
TOTAL GENERAL FUND EXPENDITURES	137,393,457.96	\$31,242,111.33	\$94,432,942.49	\$11,718,404.14
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 3 Month Period Ending 09/30/2014

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	125,184,960.00	\$31,296,239.99	\$93,888,720.01
1310	Tuition from Individuals		\$300.00	(\$300.00)
1320	Tuition from LEAs Within State	\$450,000.00	\$8,134.60	\$441,865.40
1340	Tuition from Other Sources		\$7,500.00	(\$7,500.00)
1910	Rents and Royalties		\$25,267.00	(\$25,267.00)
1XXX	Miscellaneous	\$205,992.00	\$46,395.70	\$159,596.30
	TOTAL	125,840,952.00	\$31,383,837.29	\$94,457,114.71
		=====	=====	=====
2XXX	Intermediate Sources		\$100.00	(\$100.00)
		=====	=====	=====
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$438,150.00	.00	\$438,150.00
3131	Extraordinary Aid	\$1,389,008.00	.00	\$1,389,008.00
3132	Categorical Special Education Aid	\$4,191,194.00	\$664,378.00	\$3,526,816.00
3176	Equalization	\$1,793,898.00	.00	\$1,793,898.00
3177	Categorical Security	\$386,465.00	.00	\$386,465.00
3178	Adjustment Aid	\$140,820.00	.00	\$140,820.00
	TOTAL	\$8,339,535.00	\$664,378.00	\$7,675,157.00
		=====	=====	=====
--- FEDERAL SOURCES ---				
4200	Medicaid Reimbursement	\$150,000.00	\$145,773.67	\$4,226.33
	TOTAL	\$150,000.00	\$145,773.67	\$4,226.33
		=====	=====	=====
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	134,330,487.00	\$32,194,088.96	102,136,398.04
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10 (including subfunds 18 & 19)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$1,931,039.00	\$190,304.34	\$1,731,187.66	\$9,547.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$14,419,442.00	\$1,407,142.94	\$12,971,755.93	\$40,543.13
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$9,500,084.00	\$991,708.81	\$8,467,228.44	\$41,146.75
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$13,317,238.00	\$1,395,445.10	\$11,879,701.43	\$42,091.47
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$300,000.00	\$146,385.00	\$0.00	\$153,615.00
11-150-100-320 Purchased Prof.-Ed. Services	\$100,000.00	\$4,243.02	\$46,391.68	\$49,365.30
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$659,271.84	\$163,974.20	\$468,645.04	\$26,652.60
11-190-100-320 Purchased Prof.-Ed. Services	\$118,850.00	\$12,410.00	\$11,400.00	\$95,040.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$742,552.04	\$345,890.36	\$334,840.08	\$61,821.60
11-190-100-610 General Supplies	\$1,522,863.76	\$780,836.47	\$592,546.60	\$149,480.69
11-190-100-640 Textbooks	\$447,039.00	\$151,028.28	\$150,902.93	\$145,107.79
11-190-100-800 Other Objects	\$304,600.00	\$245,135.38	\$185.00	\$59,279.62
TOTAL	\$43,362,979.64	\$5,834,503.90	\$36,654,784.79	\$873,690.95
--- SPECIAL EDUCATION - INSTRUCTION ---				
Cognitive - Mild:				
11-201-100-101 Salaries of Teachers	\$692,240.00	\$85,887.55	\$601,209.45	\$5,143.00
11-201-100-106 Other Salaries for Instruction	\$568,537.00	\$89,858.68	\$474,562.32	\$4,116.00
11-201-100-610 General Supplies	\$4,394.75	\$3,093.74	\$1,103.70	\$197.31
11-201-100-640 Textbooks	\$1,070.00	\$899.96	.00	\$170.04
TOTAL	\$1,266,241.75	\$179,739.93	\$1,076,875.47	\$9,626.35
11-202-100-106 Other Salaries for Instruction	\$7.65	.00	\$7.65	.00
TOTAL	\$7.65	\$0.00	\$7.65	\$0.00
Learning and/or Language Disabilities:				
11-204-100-101 Salaries of Teachers	\$1,811,024.00	\$348,880.47	\$1,459,119.53	\$3,024.00
11-204-100-106 Other Salaries for Instruction	\$656,963.40	\$186,504.39	\$469,514.01	\$945.00
11-204-100-610 General Supplies	\$25,000.00	\$22,563.79	\$599.50	\$1,836.71
11-204-100-640 Textbooks	\$7,500.00	\$357.97	\$455.18	\$6,686.85
TOTAL	\$2,500,487.40	\$558,306.62	\$1,929,688.22	\$12,492.56
11-209-100-610 General supplies	\$3,000.00	.00	.00	\$3,000.00
11-209-100-640 Textbooks	\$850.00	.00	.00	\$850.00
TOTAL	\$3,850.00	\$0.00	\$0.00	\$3,850.00
11-212-100-106 Other Salaries for Instruction	\$206,951.00	\$20,635.30	\$185,717.70	\$598.00
TOTAL	\$206,951.00	\$20,635.30	\$185,717.70	\$598.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$5,664,668.00	\$584,362.90	\$5,063,689.20	\$16,615.90
11-213-100-106 Other Salaries for Instruction	\$1,063,546.76	\$99,594.20	\$963,913.89	\$38.67
11-213-100-610 General supplies	\$8,500.00	\$491.99	\$1,115.67	\$6,892.34

West Orange Board of Education
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
11-213-100-640 Textbooks	\$3,000.00	\$1,191.24	\$1,279.10	\$529.66
TOTAL	\$6,739,714.76	\$685,640.33	\$6,029,997.86	\$24,076.57
Autisim:				
11-214-100-101 Salaries of Teachers	\$383,140.00	\$82,984.30	\$299,165.70	\$990.00
11-214-100-106 Other Salaries for Instruction	\$713,244.00	\$169,922.91	\$542,538.09	\$783.00
11-214-100-610 General Supplies	\$4,262.40	\$2,877.95	\$1,149.45	\$235.00
TOTAL	\$1,100,646.40	\$255,785.16	\$842,853.24	\$2,008.00
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$604,511.00	\$50,561.05	\$553,839.95	\$110.00
11-216-100-106 Other Salaries for Instruction	\$689,790.00	\$55,039.98	\$634,628.63	\$121.39
11-216-100-600 General Supplies	\$2,000.00	\$493.19	\$1,041.84	\$464.97
TOTAL	\$1,296,301.00	\$106,094.22	\$1,189,510.42	\$696.36
TOTAL SPECIAL ED - INSTRUCTION	\$13,114,199.96	\$1,806,201.56	\$11,254,650.56	\$53,347.84
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$2,733,213.00	\$213,931.86	\$2,515,929.91	\$3,351.23
11-230-100-500 Other Purch. Serv. (400-500 series)	\$5,000.00	.00	.00	\$5,000.00
11-230-100-610 General Supplies	\$27,087.73	\$8,652.48	\$8,005.41	\$10,429.84
TOTAL	\$2,765,300.73	\$222,584.34	\$2,523,935.32	\$18,781.07
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$1,229,448.00	\$124,965.10	\$1,102,104.90	\$2,378.00
11-240-100-106 Other Salaries for Instruction	\$59,312.68	\$5,897.50	\$53,352.18	\$63.00
11-240-100-610 General Supplies	\$850.00	.00	.00	\$850.00
TOTAL	\$1,289,610.68	\$130,862.60	\$1,155,457.08	\$3,291.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$393,268.00	\$24,125.00	\$2,118.00	\$367,025.00
11-401-100-800 Other Objects	\$83,600.00	\$12,374.89	\$2,815.17	\$68,409.94
TOTAL	\$476,868.00	\$36,499.89	\$4,933.17	\$435,434.94
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$816,109.00	\$31,293.00	\$25,423.00	\$759,393.00
11-402-100-500 Purchased Services (300-500 series)	\$172,600.00	\$1,011.55	.00	\$171,588.45
11-402-100-600 Supplies and Materials	\$108,011.66	\$72,616.67	\$11,702.87	\$23,692.12
11-402-100-800 Other Objects	\$85,255.70	\$5,394.90	\$1,495.80	\$78,365.00
TOTAL	\$1,181,976.36	\$110,316.12	\$38,621.67	\$1,033,038.57
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$21,505.00	\$7,503.94	\$13,300.00	\$701.06
11-000-100-562 Tuition to Other LEAs within State Special	\$1,296,639.80	\$300,959.02	\$964,317.54	\$31,363.24
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$115,612.17	\$27,931.35	\$58,518.90	\$29,161.92
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$61,200.00	\$10,784.40	\$47,482.60	\$2,933.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$174,245.00	\$20,516.00	\$11,400.00	\$142,329.00
11-000-100-566 Tuition to Priv Sch for Disabl w/i State	\$7,320,852.61	\$2,169,908.03	\$3,805,281.20	\$1,345,663.38

West Orange Board of Education
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-100-567 Tuition Priv Sch Disbl & Otr LEA o/s State	\$57,870.00	\$4,055.00	.00	\$53,815.00
11-000-100-568 Tuition - State Facilities	\$39,965.00	.00	.00	\$39,965.00
TOTAL	\$9,087,889.58	\$2,541,657.74	\$4,900,300.24	\$1,645,931.60
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$157,201.00	\$34,733.01	\$121,192.89	\$1,275.10
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$500.00	.00	.00	\$500.00
TOTAL	\$157,701.00	\$34,733.01	\$121,192.89	\$1,775.10
--- Health services ---				
11-000-213-100 Salaries	\$1,055,734.00	\$119,215.20	\$927,111.80	\$9,407.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$20,000.00	\$2,684.15	\$12,371.90	\$4,943.95
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$73,503.69	\$64,514.53	\$8,614.86	\$374.30
11-000-213-600 Supplies and Materials	\$20,532.21	\$10,710.78	\$7,410.17	\$2,411.26
11-000-213-800 Other Objects	\$159,233.04	\$62,794.42	\$39,544.50	\$56,894.12
TOTAL	\$1,329,002.94	\$259,919.08	\$995,053.23	\$74,030.63
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$1,611,861.00	\$192,543.40	\$1,419,317.60	.00
11-000-216-320 Purchased Prof. Ed. Services	\$11,420.00	\$3,420.00	.00	\$8,000.00
TOTAL	\$1,623,281.00	\$195,963.40	\$1,419,317.60	\$8,000.00
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$1,277,000.00	\$112,533.53	\$1,163,955.45	\$511.02
11-000-217-320 Purchased Prof. Ed. Services	\$373,821.00	\$72,951.50	\$298,828.44	\$2,041.06
11-000-217-600 Supplies and Materials	\$5,000.00	\$1,329.57	\$608.22	\$3,062.21
TOTAL	\$1,655,821.00	\$186,814.60	\$1,463,392.11	\$5,614.29
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$2,415,894.00	\$274,097.18	\$2,076,597.82	\$65,199.00
11-000-218-105 Sal Sec. & Clerical Asst.	\$275,739.00	\$50,533.24	\$224,733.76	\$472.00
11-000-218-320 Purchased Prof. - Ed. Services	\$90,832.00	\$38,045.28	\$3,384.11	\$49,402.61
11-000-218-600 Supplies and Materials	\$10,000.00	\$2,706.73	\$6,462.59	\$830.68
TOTAL	\$2,792,465.00	\$365,382.43	\$2,311,178.28	\$115,904.29
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$2,715,151.00	\$297,023.01	\$2,315,521.99	\$102,606.00
11-000-219-105 Sal Sec. & Clerical Asst.	\$340,000.00	\$28,314.66	\$311,461.34	\$224.00
11-000-219-320 Purchased Prof. - Ed. Services	\$52,562.71	\$17,714.04	\$27,290.00	\$7,558.67
11-000-219-591 Residential Costs	\$45,000.00	.00	.00	\$45,000.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$10,853.32	\$1,089.66	\$3,379.69	\$6,383.97
11-000-219-600 Supplies and Materials	\$56,266.94	\$34,745.00	\$20,737.19	\$784.75
TOTAL	\$3,219,833.97	\$378,886.37	\$2,678,390.21	\$162,557.39
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$380.00	.00	.00	\$380.00
11-000-221-105 Sal Sec. & Clerical Asst.	\$160,398.00	\$90,326.28	\$70,071.67	\$0.05

West Orange Board of Education
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$160,778.00	\$90,326.28	\$70,071.67	\$380.05
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$1,144,181.00	\$118,171.70	\$1,009,149.30	\$16,860.00
11-000-222-600 Supplies and Materials	\$145,497.77	\$83,213.89	\$24,245.92	\$38,037.96
TOTAL	\$1,289,678.77	\$201,385.59	\$1,033,395.22	\$54,897.96
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$22,500.00	\$9,776.14	.00	\$12,723.86
11-000-223-320 Purchased Prof. - Ed. Services	\$50,000.00	\$37,495.20	\$3,500.00	\$9,004.80
11-000-223-500 Other Purchased Services (400-500 series)	\$62,678.50	\$10,226.26	\$14,277.55	\$38,174.69
11-000-223-600 Supplies and Materials	\$8,000.00	\$995.95	.00	\$7,004.05
TOTAL	\$143,178.50	\$58,493.55	\$17,777.55	\$66,907.40
--- Support services-general administration ---				
11-000-230-100 Salaries	\$459,523.00	\$82,045.74	\$302,761.71	\$74,715.55
11-000-230-331 Legal Services	\$231,978.26	\$90,700.78	\$117,794.70	\$23,482.78
11-000-230-339 Other Purchased Prof. Svc.	\$327,500.00	\$117,391.94	\$153,110.66	\$56,997.40
11-000-230-340 Purchased Tech. Services	\$154,300.00	\$88,194.50	\$13,770.50	\$52,335.00
11-000-230-530 Communications/Telephone	\$200,000.00	\$81,595.16	\$18,115.44	\$100,289.40
11-000-230-590 Other Purchased Services	\$214,732.62	\$112,209.91	\$18,475.02	\$84,047.69
11-000-230-610 General Supplies	\$10,350.00	\$1,706.71	\$2,918.78	\$5,724.51
11-000-230-820 Judgments Agst. School Dist.	\$150,000.00	\$55,005.00	\$88,076.00	\$6,919.00
11-000-230-890 Misc. Expenditures	\$47,205.00	\$26,369.86	\$10,160.84	\$10,674.30
11-000-230-895 BOE Membership Dues and Fees	\$42,000.00	\$31,014.90	\$8,400.00	\$2,585.10
TOTAL	\$1,837,588.88	\$686,234.50	\$733,583.65	\$417,770.73
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$2,948,361.68	\$748,456.79	\$2,093,477.51	\$106,427.38
11-000-240-104 Salaries Other Prof. Staff	\$1,829,268.00	\$349,358.86	\$1,473,833.57	\$6,075.57
11-000-240-105 Sal Sec. & Clerical Asst.	\$1,876,178.00	\$358,792.74	\$1,514,572.99	\$2,812.27
11-000-240-1XX Other Salaries	\$296,870.00	\$33,072.90	\$164,917.05	\$98,880.05
11-000-240-500 Other Purchased Services	\$96,693.60	\$5,251.49	\$2,503.75	\$88,938.36
11-000-240-600 Supplies and Materials	\$160,503.66	\$74,555.11	\$36,324.87	\$49,623.68
TOTAL	\$7,207,874.94	\$1,569,487.89	\$5,285,629.74	\$352,757.31
--- Central Services ---				
11-000-251-100 Salaries	\$1,046,678.20	\$345,620.17	\$657,964.64	\$43,093.39
11-000-251-340 Purchased Technical Services	\$26,300.00	.00	\$26,300.00	.00
11-000-251-592 Misc Pur Serv (400-500 series)	\$8,000.00	\$700.00	.00	\$7,300.00
11-000-251-600 Supplies and Materials	\$51,266.67	\$22,077.28	\$25,735.37	\$3,454.02
11-000-251-832 Interest on Lease Purchase Agreements	\$20,100.00	\$20,058.37	.00	\$41.63
11-000-251-89X Other Objects	\$53,842.00	\$47,765.80	\$2,495.00	\$3,581.20
TOTAL	\$1,206,186.87	\$436,221.62	\$712,495.01	\$57,470.24
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$340,000.00	\$78,975.68	\$260,598.01	\$426.31
11-000-252-330 Purchased Prof. Services	\$10,200.00	.00	\$10,200.00	.00

West Orange Board of Education
GENERAL FUND - FUND 10 (including subfunds 18 & 19)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$350,200.00	\$78,975.68	\$270,798.01	\$426.31
TOTAL Cent. Svcs. & Admin IT	\$1,556,386.87	\$515,197.30	\$983,293.02	\$57,896.55
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$1,599,179.00	\$447,725.87	\$1,000,486.81	\$150,966.32
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$656,781.96	\$342,638.03	\$192,078.73	\$122,065.20
11-000-261-610 General Supplies	\$493,361.72	\$359,270.57	\$120,554.19	\$13,536.96
TOTAL	\$2,749,322.68	\$1,149,634.47	\$1,313,119.73	\$286,568.48
--- Custodial Services ---				
11-000-262-1XX Salaries	\$3,484,290.06	\$927,789.61	\$2,176,880.59	\$379,619.86
11-000-262-107 Salaries of Non-Instructional Aids	\$585,000.00	\$67,811.78	\$515,286.47	\$1,901.75
11-000-262-300 Purchased Prof. & Tech. Svc.	\$116,007.15	\$32,063.15	\$26,851.50	\$57,092.50
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$468,917.00	\$136,123.02	\$308,550.53	\$24,243.45
11-000-262-490 Other Purchased Property Svc.	\$125,000.00	\$33,719.01	\$91,280.99	.00
11-000-262-520 Insurance	\$457,800.00	\$457,799.92	.00	\$0.08
11-000-262-610 General Supplies	\$163,525.00	\$61,089.70	\$20,930.16	\$81,505.14
11-000-262-621 Energy (Natural Gas)	\$402,057.01	\$3,135.99	\$397,582.03	\$1,338.99
11-000-262-622 Energy (Electricity)	\$1,881,856.84	\$335,316.13	\$1,535,977.97	\$10,562.74
11-000-262-8XX Other Objects	\$34,669.99	\$18,740.75	\$2,634.14	\$13,295.10
TOTAL	\$7,719,123.05	\$2,073,589.06	\$5,075,974.38	\$569,559.61
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$347,045.00	\$28,920.42	\$318,124.44	\$0.14
11-000-263-610 General Supplies	\$25,000.00	\$10,055.00	\$10,055.00	\$4,890.00
TOTAL	\$372,045.00	\$38,975.42	\$328,179.44	\$4,890.14
--- Security ---				
11-000-266-100 Salaries	\$450,000.00	\$87,276.59	\$362,404.91	\$318.50
TOTAL	\$450,000.00	\$87,276.59	\$362,404.91	\$318.50
TOTAL Oper & Maint of Plant Services	\$11,290,490.73	\$3,349,475.54	\$7,079,678.46	\$861,336.73
--- Student transportation services ---				
11-000-270-107 Salaries of Non-Instructional Aids		(\$6,497.00)	.00	\$6,497.00
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$1,165,000.00	\$156,776.07	\$1,008,223.93	.00
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$189,197.55	\$38,997.39	\$150,191.20	\$8.96
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$110,407.58	\$29,439.54	\$74,091.06	\$6,876.98
11-000-270-443 Lease Purch Payments - School Buses	\$164,000.00	\$85,614.11	.00	\$78,385.89
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$3,507,590.00	\$678,963.02	\$2,650,992.97	\$177,634.01
11-000-270-512 Contract Svc (other btw home & sch.)-vndrs	\$224,000.00	\$3,422.50	\$203,338.01	\$17,239.49
11-000-270-517 Contract Svc (reg std) - ESCs	\$552,550.00	\$270,684.50	\$281,557.60	\$307.90
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$1,414,000.00	\$794,076.37	\$317,383.63	\$302,540.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$410,573.60	\$872.40	\$408,286.80	\$1,414.40
11-000-270-593 Misc. Purchased Svc.- Transp.	\$25,000.00	\$25,000.00	.00	.00
11-000-270-610 General Supplies	\$30,000.00	.00	\$3,169.55	\$26,830.45
11-000-270-615 Transportation Supplies	\$113,069.38	\$26,460.01	\$86,609.37	.00

West Orange Board of Education
GENERAL FUND - FUND 10 (including subfunds 18 & 19)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-800 Misc. Expenditures	\$39,584.00	\$23,502.33	\$12,026.66	\$4,055.01
TOTAL	\$7,944,972.11	\$2,127,311.24	\$5,195,870.78	\$621,790.09
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$1,455,550.00	\$583,907.29	\$853,115.65	\$18,527.06
11-XXX-XXX-220 Social Security Contributions	\$1,950,000.00	\$455,833.74	.00	\$1,494,166.26
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$1,900,000.00	.00	.00	\$1,900,000.00
11-XXX-XXX-242 Other Retirement Contrb. - ERIP	\$130,000.00	\$105,936.46	\$24,063.54	.00
11-XXX-XXX-250 Unemployment Compensation	\$150,000.00	.00	.00	\$150,000.00
11-XXX-XXX-260 Workman's Compensation	\$450,000.00	\$75,258.00	\$22,819.00	\$351,923.00
11-XXX-XXX-270 Health Benefits	\$14,122,135.00	\$7,141,765.48	\$6,889,549.39	\$90,820.13
11-XXX-XXX-280 Tuition Reimbursement	\$371,727.86	\$1,583.70	\$70,100.36	\$300,043.80
11-XXX-XXX-290 Other Employee Benefits	\$450,000.00	.00	.00	\$450,000.00
TOTAL	\$20,979,412.86	\$8,364,284.67	\$7,859,647.94	\$4,755,480.25
Total Undistributed Expenditures	\$72,276,356.15	\$20,925,553.19	\$42,147,772.59	\$9,203,030.37
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	134,467,291.52	\$29,066,521.60	\$93,780,155.18	\$11,620,614.74
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	134,467,291.52	\$29,066,521.60	\$93,780,155.18	\$11,620,614.74

West Orange Board of Education
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2014

	Appropriations	Expenditures	Encumbrances	Available Balance	
*** CAPITAL OUTLAY ***					
--- EQUIPMENT ---					
Regular programs-instruction					
12-120-100-730	Grades 1-5	\$4,000.00	\$3,793.35	.00	\$206.65
12-140-100-730	Grades 9-12	\$7,987.00	\$7,986.78	.00	\$0.22
Undistributed expenses					
12-000-100-730	Instruction	\$377,627.00	\$273,095.01	\$45,023.27	\$59,508.72
12-000-262-730	Undist. Exp.-Custodial Services	\$52,000.00	\$48,308.00	\$1,190.10	\$2,501.90
Undist. Exp. - Non-instructional Services					
12-000-300-730	Non-instructional services	\$200,000.00	\$186,985.20	\$5,266.70	\$7,748.10
TOTAL		\$641,614.00	\$520,168.34	\$51,480.07	\$69,965.59
--- Facilities acquisition and construction services ---					
12-000-400-450	Construction Services	\$1,729,451.00	\$1,300,868.87	\$428,581.95	\$0.18
12-000-400-721	Lease Purchase Agreements - Principal	\$185,000.00	\$184,606.59	.00	\$393.41
12-000-400-722	Bldgs. Other than Lease Purch. Agree.	\$114,929.44	\$69,111.93	\$41,869.29	\$3,948.22
Sub Total		\$2,029,380.44	\$1,554,587.39	\$470,451.24	\$4,341.81
TOTAL		\$2,029,380.44	\$1,554,587.39	\$470,451.24	\$4,341.81
TOTAL CAPITAL OUTLAY EXPENDITURES		\$2,670,994.44	\$2,074,755.73	\$521,931.31	\$74,307.40

West Orange Board of Education
GENERAL FUND - FUND 10 (including subfunds 18 & 19)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$255,172.00	\$100,834.00	\$130,856.00	\$23,482.00
TOTAL GENERAL FUND EXPENDITURES	137,393,457.96	\$31,242,111.33	\$94,432,942.49	\$11,718,404.14

11/18 11:52am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/14

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		(\$1,594,862.31)
102-108	Cash and cash equivalents		\$56,174.19
	Accounts receivable:		
141	Intergovernmental - State	(\$35,473.13)	
142	Intergovernmental - Federal	\$1,657,084.62	
153,154	Other (net of estimated uncollectible of \$____)	\$4,023.22	
		-----	\$1,625,634.71
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$4,023.22	
302	Less Revenues	(\$175,271.92)	
		-----	(\$171,248.70)
	Total assets and resources		(\$84,302.11)
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/14

=====
 LIABILITIES AND FUND EQUITY
 =====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$97,795.69
421	Accounts Payable	\$119,988.06
481	Deferred revenues	\$145,061.93
	Other current liabilities	\$63,715.80
	TOTAL LIABILITIES	\$426,561.48
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$2,119,395.49
754	Reserve for encumbrances - Prior Year	\$376,162.81
601	Appropriations	\$3,440,891.53
602	Less: Expenditures	\$891,049.62
603	Encumbrances	\$2,119,395.49 (\$3,010,445.11)
		\$430,446.42
	TOTAL FUND BALANCE	\$2,926,004.72
	TOTAL LIABILITIES AND FUND EQUITY	\$3,352,566.20
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
 West Orange Board of Education
 Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/14

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
3XXX From State Sources		\$171,248.70		(\$171,248.70)
4XXX From Federal Sources	\$4,023.22	\$4,023.22		.00
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$4,023.22	\$175,271.92		(\$171,248.70)
	=====	=====	=====	=====
				AVAILABLE
*** EXPENDITURES ***				
	_____	_____	_____	_____
LOCAL PROJECTS:	\$4,023.22	\$0.00	\$4,023.22	\$0.00
STATE PROJECTS:				
Nonpublic textbooks	\$90,681.00	\$26,232.60	\$61,497.19	\$2,951.21
Nonpublic auxiliary services	\$896.00	.00	\$896.00	.00
Nonpublic handicapped services	\$180,938.00	\$3,934.52	\$177,003.48	.00
Nonpublic nursing services	\$144,647.00	\$14,464.70	\$130,182.30	.00
Nonpublic Technology Aid	\$48,704.00	\$1,980.00	\$38,673.61	\$8,050.39
Other State Projects	\$0.00	\$0.00	\$0.00	\$0.00
	_____	_____	_____	_____
TOTAL STATE PROJECTS	\$465,866.00	\$46,611.82	\$408,252.58	\$11,001.60
FEDERAL PROJECTS:				
NCLB Title I - Part A/D	\$878,118.70	\$89,209.41	\$599,335.73	\$189,573.56
I.D.E.A. Part B (Handicapped)	\$1,777,956.00	\$626,517.15	\$1,039,628.69	\$111,810.16
NCLB Title II - Part A/D	\$131,814.01	\$49,458.30	\$50,625.70	\$31,730.01
Other Special Programs	\$86,614.28	\$43,962.37	\$8,268.97	\$34,382.94
Vocational Education	\$96,499.32	\$35,290.57	\$9,260.60	\$51,948.15
	_____	_____	_____	_____
TOTAL FEDERAL PROJECTS	\$2,971,002.31	\$844,437.80	\$1,707,119.69	\$419,444.82
	=====	=====	=====	=====
*** TOTAL EXPENDITURES ***	\$3,440,891.53	\$891,049.62	\$2,119,395.49	\$430,446.42
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 3 Month Period Ending 09/30/14

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$0.00	\$171,248.70	(\$171,248.70)
	-----	-----	-----
Total Revenue from State Sources	\$0.00	\$171,248.70	(\$171,248.70)
	=====	=====	=====
--- FEDERAL SOURCES ---			
4XXX Other Federal Aids	\$4,023.22	\$4,023.22	\$0.00
	-----	-----	-----
Total Revenues from Federal Sources	\$4,023.22	\$4,023.22	\$0.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$4,023.22	\$175,271.92	(\$171,248.70)
	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/14

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
PRESCHOOL EDUCATION AID				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$3,440,891.53	\$891,049.62	\$2,119,395.49	\$430,446.42
T O T A L E X P E N D I T U R E	\$3,440,891.53	\$891,049.62	\$2,119,395.49	\$430,446.42

11/18 11:52am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/14

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$982,565.58
-----	--------------	--	--------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$5,916,589.00	
302	Less Revenues	(\$1,294,069.24)	
		<hr/>	\$4,622,519.76

	Total assets and resources		\$5,605,085.34
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education

Debt Service Fund - Fund 40
Interim Balance Sheet
For 3 Month Period Ending 09/30/14

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$5,574,975.02
	Reserved fund balance:		
601	Appropriations	\$5,917,806.00	
602	Less : Expenditures	\$342,830.63	
603	Encumbrances	\$5,574,975.02 (\$5,917,805.65)	
		\$0.35	

Total Appropriated \$5,574,975.37

--- Unappropriated ---

770	Fund Balance		\$31,326.97
303	Budgeted Fund Balance		(\$1,217.00)

TOTAL FUND BALANCE		\$5,605,085.34
TOTAL LIABILITIES AND FUND EQUITY		\$5,605,085.34

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$5,917,806.00	\$5,917,805.65	\$0.35
Revenues	(\$5,916,589.00)	(\$1,294,069.24)	(\$4,622,519.76)
	\$1,217.00	\$4,623,736.41	(\$4,622,519.41)
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$1,217.00	\$4,623,736.41	(\$4,622,519.41)
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$1,217.00	\$4,623,736.41	(\$4,622,519.41)

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/14

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210	Local tax levy	\$4,952,981.00	\$1,238,245.24	\$3,714,735.76
	Total Local Sources	\$4,952,981.00	\$1,238,245.24	\$3,714,735.76
		=====	=====	=====
--- State Sources ---				
3160	Debt service aid Type II	\$963,608.00	\$55,824.00	\$907,784.00
	Total State Sources	\$963,608.00	\$55,824.00	\$907,784.00
		=====	=====	=====
	TOTAL REVENUE/SOURCES OF FUNDS	\$5,916,589.00	\$1,294,069.24	\$4,622,519.76
		=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/14

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	-----	-----	-----
--- Debt Service - Regular ---			
40-701-510-723 Princ. Payments-Comm. Appr. Lease Pur. Agr.	\$1,785,000.00	\$1,785,000.00	.00
40-701-510-833 Interest Payments-Comm. Appr. Lease Pur. Agr.	\$1,476,869.73	\$1,476,869.38	\$0.35
40-701-510-834 Interest on Bonds	\$1,270,936.27	\$1,270,936.27	.00
40-701-510-910 Redemption of Principal	\$1,385,000.00	\$1,385,000.00	.00
	-----	-----	-----
TOTAL	\$5,917,806.00	\$5,917,805.65	\$0.35
	=====	=====	=====
	-----	-----	-----
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$5,917,806.00	\$5,917,805.65	\$0.35
	=====	=====	=====
*** TOTAL USES OF FUNDS ***	\$5,917,806.00	\$5,917,805.65	\$0.35
	=====	=====	=====

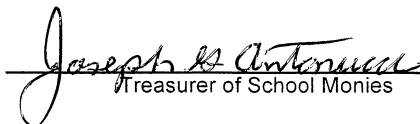
REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION

DISTRICT OF WEST ORANGE

ALL FUNDS

For the Month Ending September, 2014

CASH REPORT				
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
General Fund - Fund 10 PNC	15,682,586.08	13,021,136.33	14,036,235.61	14,667,486.80
General Fund - Fund 10 PNC CD	0.00	0.00	0.00	0.00
General Fund - Fund 10 TD Bank/Petty Cash	491,799.66	19,046.19	0.00	510,845.85
General Fund Capital Reserve	500,001.00	0.00	0.00	500,001.00
W.C./Auto 10-197, PNC 8018100399	430,101.81	17.68		430,119.49
Loss Stabil 10-198, PNC 8102366149 & CD	502,022.34	96.83		502,119.17
W.C. 10-199, PNC 8012770412	(27,222.07)	50,000.00	14,347.02	8,430.91
General Liability 10-200, PNC 8012770439	4,593.40	0.00	0.00	4,593.40
1 Subtotal - Fund 10	17,583,882.22	13,090,297.03	14,050,582.63	16,623,596.62
2 Equalization Stabilization Fund 16	0.00			0.00
3 Education Jobs Fund 18	0.00			0.00
4 Special Revenue Fund - Fund 20	(1,500,054.74)	143,634.50	238,442.07	(1,594,862.31)
5 Capital Projects Fund - Fund 30	0.00			0.00
6 Capital Projects Fund - Fund 31	0.00			0.00
7 Capital Projects Fund - Fund 32 HVAC	0.00			0.00
8 Debt Service Fund - Fund 40	569,817.17	412,748.41		982,565.58
9 Total Governmental Funds (Lines 1 thru 8)	16,653,644.65	13,646,679.94	14,289,024.70	16,011,299.89
ENTERPRISE FUNDS				
10 Food Service Fund - Fund 50	265,103.83		42,942.31	222,161.52
11 Enrichment Fund - Fund 61	41,820.94	0.00	0.00	41,820.94
12 Total Enterprise Funds	306,924.77	0.00	42,942.31	263,982.46
TRUST AND AGENCY FUNDS				
13 Payroll, PNC 8005499353	294,818.45	4,440,619.92	4,433,893.33	301,545.04
14 Payroll Agency, PNC 8101455035	219,622.64	8,886,290.98	7,756,519.59	1,349,394.03
15 Total Trust and Agency Funds (Lines 13-14)	514,441.09	13,326,910.90	12,190,412.92	1,650,939.07
16 Total All Funds (Lines 9,12, and 15)	17,475,010.51	26,973,590.84	26,522,379.93	17,926,221.42


Treasurer of School Monies

